



## Minutes

Date: April 22<sup>nd</sup> 2020

Case no.: 2020-017-01009

<b>ArT Study Board – meeting, April 22, 2020 at 13.00-16.00</b>				
<b>Skype meeting</b>				
<b>Agenda</b>				
Members		Present	Apologies	Not met
Line Marie Bruun Jespersen (Chairman)	LMBJ	X		
Markus Löchtfeld	ML		X	
Elizabeth Ann Jochum	EAJ	X		
Morten Søndergaard	MS		X	
Anders Manøe Jepsen	AMJ	X		
Sebastian Matthias Coleman-Larsen	SCL	X		
Sofie Grønvald Laustsen	SGL	X		
Bojana Kruscic	BK	X		
Brigita Juzenaite (alternate)	BJ			X
Cecilie Stenmann Hansen (alternate)	CSH		X	
Rikke Bogetoft Jensen (student counsellor)	RBJ			X
Anton Thorbøll (student counsellor)	AT	X		
Tom Nyvang (Department KOM)	TN	X		
Winnie Ritterbusch (Department KOM)	WBR	X		
Lotte Brunø (Department KOM)	LB		X	
Minutes Taker:				
Elsebeth Bækgaard (secretary)	EB	X		
Guest:				
Stine Lindahl Jacobsen	SLJ	X		

<b>Start of meeting:</b>	13.00			
<b>End of meeting:</b>	16.00			

Meetings in 2020:

15.01.2020, 13.00-16.00	ArT Study Board meeting	Cancelled
11.02.2020, 13.00-16.00	ArT Study Board meeting	
24.03.2020, 13.00-16.00	ArT Study Board meeting	Extraordinary meeting
22.04.2020, 13.00-16.00	ArT Study Board meeting	
13.05.2020, 13.00-16.00	ArT Study Board meeting	
10.06.2020, 13.00-16.00	ArT Study Board meeting	
12.08.2020, 13.00-16.00	ArT Study Board meeting	
09.09.2020, 13.00-16.00	ArT Study Board meeting	
07.10.2020, 13.00-16.00	ArT Study Board meeting	
11.11.2020, 13.00-16.00	ArT Study Board meeting	
09.12.2020, 13.00-16.00	ArT Study Board meeting	

<b>Items:</b>	
<b>1.</b>	<b>Approval of Agenda 22.04.2020</b>
	The agenda was approved with an addition to item 7: Platform for virtual exams
<b>2.</b>	<b>News</b>
	<p>LMBJ accounted for the merge of study boards of Musik, Musikterapi and Kunst og Teknologi into one big study board.</p> <p>Members have been appointed by the dean and Sebastian, Sofie, Markus and Line will represent Kunst og Teknologi. Anders and Elizabeth will be substitute members.</p> <p>Stine Lindahl Jacobsen will be the head of the new study board and introduced herself at the meeting. The first meeting in the new study board will take place April 29<sup>th</sup> and the board will formally elect its chairpersons. The study board will run from May 1<sup>st</sup>, but with a long transition period.</p> <p>SLJ expressed that we will learn as we go along and that she is aiming at a high degree of dialogue and collaboration.</p> <p>LMBJ announced that the Corona quarantine produced extra work for teachers, who still had remaining classes. 2<sup>nd</sup> and 4<sup>th</sup> semester had 6-8 lectures that were made virtual, as was the supervision. 6<sup>th</sup> semester, however, had more courses/lectures affected by the lock down.</p> <p>Lectures and supervision seemed to go well though. Both students and teachers have stepped up, even though it is challenging times.</p> <p>There is no access to the building/labs and not likely to happen this semester. There may be some opening up of the building in small controlled groups for both students and staff. Further information will come out.</p> <p>Semester coordinators and exhibition group have held a meeting to discuss the virtual exhibition.</p> <p>Positions posted for new student counsellor and RUS coordinators. The deadline is May 15<sup>th</sup>. Spread the word and encourage students, who might be interested.</p>
<b>2.a.</b>	<b>Chair of Study Board (LMBJ)</b>
	<b>Dispensations and credit transfer applications:</b>
	<p>Students, who have been abroad on 5<sup>th</sup> semester, have been granted transfer credit for passed courses.</p> <p>We have had two applications from students, who had passed courses at other studies. These students have been granted credit transfer for programming courses.</p> <p>One student has been given dispensation to take an elective as a self-study course.</p>
<b>2.b.</b>	<b>Students:</b>
	<p>The students find it hard to get news – but no overwhelming problems are coming out from the semesters.</p> <p>The students have held an exhibition meeting. The deadline for special demands re. the website is May 4<sup>th</sup>.</p>
<b>2.c.</b>	<b>Student counsellors (RBJ/AT)</b>
	N/a

2.d.	<b>The Department (TN/WBR)</b>
	<p>TN: Preparation for virtual exams are in process. All students, examiners, external examiners will be ready for the exams in sufficient time.</p> <p>As for access to labs – only very few students and staff will be allowed to pick up stuff that is locked up. There will probably be an opportunity next week.</p> <p>As for library access – not much hope for access.</p> <p>SGL: Some of the Corona information was sent out in Danish only. E.g. guidelines for virtual exams. This is quite annoying and problematic for our international students.</p> <p>TN: Everyone is doing his or her best and it has been prioritized to send information out in Danish first. Our university is bilingual, but as a staff member, you are expected to learn Danish within a reasonable amount of time. We can only apologize for this and ensure you that missing translations will come out timely.</p>
3.	<b>Staffing schedule / Hour budget (appendix 3.)</b>
	<p>Planning of Fall 2020 has started and this Corona crisis has intervened.</p> <p>Our Excel spreadsheet with suggestions has been sent out. The next step will be to get the names confirmed by knowledge groups and the department.</p> <p>1<sup>st</sup> sem.: Same as last year except for PBL. We do not know if Louise Bak Søndergaard will be here in September to teach.</p> <p>3<sup>rd</sup> sem.: Same as last year + EAJ.</p> <p>5<sup>th</sup> sem.: Signe Meisner is suggested for arts-based research. She is a postdoc in the Architecture department. She will be a good addition and she has cleared it with her department. Inga Gerner Nielsen taught last year, but she was an external employee.</p> <p>Mixed reality technologies is blank. LMBJ will discuss the staffing with Thomas Moeslund in Media Technology.</p> <p><b>Hour budget:</b></p> <p>We are a bit over budget; we should cut 150 hours.</p> <p>There are various ways to make short-term solutions. It could be a job for the new study board. We will probably be harmonizing.</p> <p>EAJ: The number of contact hours were increased and the students are asking for more feedback etc. To be cut further now is appalling. We are asked to provide more contact hours and more activities, but with a reduced number of hours. This is not possible if we are to maintain the quality. I look to the new study board and SLJ in this matter. It demands an overhaul and a serious look.</p> <p>Re-exams require extra supervision. This is not captured in this budget. Students, who do not pass, require more hours from us. Right now it is invisible labour and too important to remain invisible.</p> <p>LMBJ: Hour budgets are based on statistics and on STÅ. It is bad for the economy if students are missing exams.</p> <p>SLJ: It resonates with my experience from MT. We have this in common and we can learn across. Why is it fragile? How can we make it more sustainable?</p>

	LMBJ concluded that we are aware of the deficit in the hours, but are looking to solve it in dialogue with the new study board and the department.
<b>4.</b>	<b>Graduate survey (appendix 4.)</b>
	<p>The survey was sent out to students, who left AAU within the last 3-4 years. The basis for the data and the discussions is limited in light of the few respondents. We can question, if they are representative of the entire alumni group from Art and Technology.</p> <p>Section 1.2.7. What leads the students into a job: Cross-disciplinarity, group work, problem solving. These are very generic AAU competences and not super specific to Art and Technology.</p> <p>Internship is not a part of our program, but there is no mention of relevant student jobs as a way to get into a job.</p> <p>IT, design, project management are main job functions. This aligns fairly well with the things they do in our specific program.</p> <p>6.2.1. Acquired competences: Low score is business understanding and foreign languages.</p> <p>6.2.7. Acquired competences: They have acquired to a higher degree than what is in demand.</p> <p>6.2.9. What would you have liked more of/could have prepared you better? Can we improve in terms of more lab work, more project collaboration with external partners, internships etc.</p> <p>90% of our students go into a master's program instead of jobs. The job market for BAs is limited and specifically BAs with Art. Architecture students are often picked before our students for jobs. More initiatives towards businesses could be helpful.</p> <p>Conclusion: An Art and Technology subgroup can propose changes to the study: We can consider an internship in our curriculum. We would also like to look into more cooperation around projects and more cases.</p>
<b>5.</b>	<b>Identification of student drop-out and deregistration grounds (appendix 5.)</b>
	<p>Each year we receive this table of students that are falling behind. There is nothing alarming in here and it looks familiar. Some of the students figure in here because transmission of credit had not taken place when the list was made.</p> <p>The reasons for students falling behind are typically illness, personal problems and this is hard to avoid.</p> <p><b>Deregistration grounds:</b> Reasons for students to drop out: Some leave due to health issues or because they want to pursue other studies. Nothing surprising or worrying in these responses either.</p> <p>The numbers are acceptable. Our dropout is low for humanities, so we are not required to do a lot as a program.</p>
<b>6.</b>	<b>Examiner annual report (appendix 6.)</b>
	We are happy that there are no critical comments and shall continue the good work.

7.	<b>Exam – dispensations from the study programme + Platform for virtual exams</b>
	Studieordning Kunst og Teknologi, 2019: <a href="https://studieordninger.aau.dk/2019/14/1232">https://studieordninger.aau.dk/2019/14/1232</a>
	Studieordning Art & Technology, 2019: <a href="https://studieordninger.aau.dk/2019/14/1128">https://studieordninger.aau.dk/2019/14/1128</a>
	<p>AAU has decided that all exams will be virtual.</p> <p>LMBJ has read the study regulation closely in order to identify, if it is necessary to ask for dispensation for any of the project exams, if learning goals cannot be met.</p> <p>2<sup>nd</sup> and 4<sup>th</sup> sem.: There is no reason to ask for dispensation. The learning goals can be met by working in paper, smaller prototypes, drawings, models etc.</p> <p>6<sup>th</sup> sem.: Under “Skills” section - Students should acquire skills in: <i>Developing and realization of installations or artefacts as part of the experience culture</i>: The realizations of installations is of concern. The students have had no access to labs and thus no conditions to actually realize an installation.</p> <p>The students shall demonstrate that they have acquired the skills. Instead of calling it a skill we could move that goal into a knowledge learning goal i.e. knowledge of how to realize. The external examiner checkmarks based on learning goals as they appear from the study programme (not from description in the semester guide).</p> <p>SLJ: The students need to know soon in order to adjust their report. It has to be the same for every student. It is difficult for the external examiner, if some have a virtual product and others do not.</p> <p>LMBJ will make the application for dispensation.</p> <p>It will be possible to present the projects outside of the main exhibition at a later time.</p> <p><b>Platform for virtual exams:</b></p> <p>The study board discussed the choice of platform for the virtual exams. AAU recommend Skype for Business. Teams and Skype for Business have the same features. It was agreed to choose Skype for Business.</p>
8.	<b>Evaluation of 5<sup>th</sup> semester Fall 2019 (appendix 8.)</b>
	<p>Artistic and academic methodology: Learning goals could be clearer. Video editing: This course should be moved to 1<sup>st</sup> or 2<sup>nd</sup> semester. It is a very tough semester with three project-based courses and the workload is heavy. Moving video editing will ease the workload.</p> <p>It was decided to move video editing to 1<sup>st</sup> semester. LMBJ will contact Thomas Busk.</p>
9.	<b>Any other business:</b>
	<p>This was LMBJs last meeting as head of the study board. The members of the study expressed their gratitude for all her work and excellent leadership.</p> <p>The students mentioned that they are planning an outside picnic to replace the Bachelor party.</p>

