



AALBORG UNIVERSITY
DENMARK

Study Board ArT & Technology

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Case No.: Paste the file number

**ArT Study Board – meeting February 12 – 2014, at 13-16
Strandvejen 1 room 124**

<i>Members</i>		<i>Present</i>	<i>Apologies</i>	<i>Not met</i>
<i>Ann Morrison</i>	<i>AM</i>	X		
<i>Morten Søndergaard</i>	<i>MS</i>		X	
<i>Line M. B. Jespersen</i>	<i>LMBJ</i>	X		
<i>Ståle Stenslie (Head)</i>	<i>SS</i>	X		
<i>Elizabeth Ann Jochum (suppleant)</i>	<i>EAJ</i>	X		
<i>Morten Nielsen (student chairman)</i>	<i>MN</i>	X		
<i>Freja Berger Petersen</i>	<i>FBP</i>	X		
<i>Nanna Maria Kofod Schmidt</i>	<i>NMS</i>	X		
<i>Carina Spure Nielsen</i>	<i>CSN</i>	X		
<i>Falk Heinrich (CAT-school)</i>	<i>FH</i>	X		
<i>Winnie Ritterbusch (CAT-school)</i>	<i>WR</i>		X	
<i>Referent:</i>				
<i>Anne Nielsen</i>	<i>AN</i>	X		
<i>Start of meeting:</i>	13.00			
<i>End of meeting:</i>	16.30			
Next meetings:	ArT Study Board	02.04 07.05 18.06, 21.8, 24.09, 05.11, 17.12. 21.01.15	ArT Advisory Board	09.05.14 – 15-21



1.	Approval of Agenda.
	The Agenda was changed to this: 4. Group size 5. semester guides 6. one semester coordinator 7. art brochure 8. collaboration with external partners 9. suggestion for the new 1. Semester 10. evaluation 11. video competition 12 Any further business
2.	Approval of Minutes – meeting January 15, 2014.
	Minutes were approved.
3.	Announcements:
	<i>News from Head of Study Board (SS)</i>
	<i>Budget</i>
	Cutback of 14% in our hour Budget (all study boards have had this cutback). 7.313 hours of total for 2014. The CAT-school has decided that ArT gets 500 hours extra. The total sum should then be 7.813. Falk will double check the final sum. The budget has now been made on the amount of students: - Spring 2014 – 87 (Art2 – 32, Art4 – 24, Art6 – 31) - Fall 2014 – 95 (Art1 – 45, Art3 – 30, Art5 – 20)
	<i>Relate News (SS)</i>
	Relate has sent applications for the departments for a budget. Still no response on that and we are waiting.
	<i>News from CAT-School (FH)</i>
	Semester evaluation Fall 2013. Send the result to the coordinators to make a summery to the ArT board to approve (AN).
	Joint Master Degree – Media ArT History/Media ArT Cultural - with University in Vienna, University in Twente and AAU, HUM-INF and ArT. To start up in September 2015. FH will ask for information from ArT later on.
	New Collaboration is being discussed between Istanbul, Wien, Shanghai and AAU.
	<i>News from Students Representative</i>
	Feb. 28 – Fastelavnsfest in room 101.
	<i>News from Study Counselors (MN/NMKS)</i>
	March 5, Open house in KS3.
4.	Group size for 6. Semester. Can there be more than 3 students to a group?



	<p>It is written in the study regulation that the amount of students at BA is max 3 students. The group can get dispensation from the head of study if necessary. The head of study must approve every group description – and can also accept group size. March 1 is the deadline for handing in problem formulation. If group size is larger than 5 the head can give dispensation – normal size will be 3-5.</p>
4 a.	<p>Strategy and action plan (MS/MN)</p> <ul style="list-style-type: none"> • Competence profile – from the Art Advisory Board (from last meeting) (MS/MN)
	<p>Postponed for next meeting</p>
5.	<p>Semester guides spring 2014</p> <ul style="list-style-type: none"> • ArT2 - ArT4 - ArT6 (to be approved with all descriptions)
	<p>Template was supposed to fit into moodle. But it doesn't and it is very frustrating. FH will bring it back to the HUM-FAK with our comments. The Semester Guide is needed as a formal document – that's why it has to be done every semester and it has to be put into the model as well.</p> <p>Decision: ArT uses the new template – and add a photo at the first page.</p> <p>ArT2: Approved. ArT4: Approved. ArT6: Still missing some descriptions on modules and courses. (It has been decided to hire an external to the specific module – it will be filled in asap). Dates for hand-in and exams are missing. AN put it into the Semester Guide.</p> <p>It was accepted because the academic content is OK. SS will contact the coordinator with the comments from the ArT board.</p>
	<p>FH suggest that all teachers and supervisors meet once a year to discuss and approve the semester theme for each semester.</p> <p>Invite the semester coordinators to the Art board meeting to discuss the semester guide before it is approved at the board.</p> <p>Semester Guides must be handed-in to the ArT board in March and October..</p>
6.	<p>One semester coordinator for all semesters + one artistic responsible setting the artistic agenda.</p>
	<p>SS's proposal about one coordinator for all semesters (and one artistic coordinator at each semester) was discussed.</p> <p>The purpose is:</p> <ul style="list-style-type: none"> - to get an overview of the study with all modules and courses - to be sure that there is a development of content at each semester - to set an artistic topic (together with the main artistic person) <p>The coordinator must be an assisting professor – and it is not possible at the moment because of the staffing problems.</p> <p>It was suggested that SS arrange a meeting with all former coordinators to discuss and find the best solution for ArT – be ensured that the courses are linked throughout the program, and make a progression. The ArT board decides the theme for every semester to avoid larger changing when the semester starts.</p> <p>Make learning goals within these areas: Philosophy, Artistic and Technical, and describe what we want the students to be good at. All this is to be discussed again - this was a starting discussion – to be continued at next meeting.</p>



7.	ArT Brochure
	OK to the brochure – must be ready for open house.
8.	Collaboration with External Partners
	Postponed to next meeting.
9.	Suggestion for the new 1. Semester 5ECTS course, see attached document
	It was decided that the P0 project (Problem Based Learning) is the module to be examined in sept. It is a 5 ECTS course – 3 ECTS projects + 2 ECTS Courses. FH and SS will do the description (5 hours to FH)
10.	Evaluation – teaching, semester and education. (AAU Procedure and Draft from WBR)
	Postponed for next meeting.
11.	Video competition
	NMBK will send link to the videos. Each member must state which video is the best. Send to NMKS and SS. End of Feb. by mail to NMBK and SS.
12.	Any Further Business
	Meetings 2014: ArT Study Board - 02.04.2014 ArT Advisory Board 09.05.14 – 15-21 - 07.05.2014 - 18.06.2014 - 21.08.2014 - 24.09.2014 - 05.11.2014 - 17.12.2014 - 21.01.2015