



AALBORG UNIVERSITY
DENMARK

Study Board ArT & Technology
Strandvejen 1, 9000 Aalborg, Denmark

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Date: 26-11-2013
Case No.: Paste the file number

ArT Study Board – Minutes November 20, 2013 Strandvejen 1 room 124

<i>Members</i>		<i>Present</i>	<i>Apologies</i>	<i>Not met</i>
<i>Ann Morrison</i>	<i>AM</i>	x		
<i>Line M. B. Jespersen</i>	<i>LMBJ</i>	x		
<i>Morten Søndergaard</i>	<i>MS</i>	x		
<i>Ståle Stenslie (Head)</i>	<i>SS</i>	x		
<i>Anna Vojtovicova</i>	<i>AV</i>	x		
<i>Freja Berger Petersen</i>	<i>FBP</i>	x		
<i>Morten Nielsen (Student chairman)</i>	<i>MN</i>		x	
<i>Nanna Maria Kofod Schmidt</i>	<i>NMS</i>	x		
<i>Betty Li Meldgaard (Observer)</i>	<i>BLM</i>		x	
<i>Falk Heinrich (CAT-school)</i>	<i>FH</i>	x		
<i>Winnie Ritterbusch (CAT-school)</i>	<i>WR</i>		x	
<i>Referent:</i>				
<i>Anne Nielsen</i>	<i>AN</i>	x		

Start of meeting 13.00

End of meeting: 16.35

Next meetings: ArT Study Board *December 18, 2013, at 13-16.*
January 15, 2014 at 13-16.

ArT Advisory Board *May 9, 2014 at 15-21*



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*Minutes - ArT Study Board – meeting October 21, 2013 at 13.00-16.00
Strandvejen 1 room 105*

1. **Approval of Agenda**

Approved.

2. **Approval of Minutes – October 21, 2013**

Approved.

3. **Announcements**

News from Head of Study Board (SS)

SS is having a meeting with FH and Mikael Vetner about staffing for the future years.

Advisory Board – good comments – nice feedback. Told us we are on the right track. But we need to be more specific and prepare questions to the board experience and to learn how to solve exact problems.

It was suggested to form smaller working group (task force groups) at the meeting to work with different challenges.

Precise and specific questions ex:

- Collaboration external
- Structure projects
- Should we merge

Please send good ideas to SS to plan next meeting.

MS had talked with Lone Dirckinck-Holmfeldt (LDH) about having one semester to work in CPH with the environment at Sydhavnen. FH will follow up at LDH. The ArT Board would like to cooperate with AAU-CPH.

News from Relate (SS)

No news.

News from CAT-School (FH)

Information about the new building at the harbor. According to the dean ArT will still be in the 3 planned room for both teaching and group work. But all HUM INF students has to be in the building as well. I.e. 400-500 extra students need to be placed in the open space. There will be set up working groups with HUM INF, ART, AD and MED to allocate space, labs, rooms etc.

News from Student Representative

27.11.13 Meeting for election for study board

12.12.13 Christmas get together

19.12.13 Christmas party.

News from Study Counselors (MN/NMKS)

The counselors have had a contact from the counselors of HUM INF, AD and MED about decorating an office in the new building?

They were told to contact Charlotte Hylgaard at Communication for further information.

4. **Budget 2014**

1. reduce hours for supervision from 0,8 to 0,7 hours pr. ECTS or
2. reduce hours for courses from 3 to 2 hours pr. lesson

What are the minimum that can be offered? FH will find out.

The study board decided that there will be a reduction in the supervision of 0,1 hour pr. ECTS (from 0,8 to 0,7 hours).

AN will send out a new budget ASAP for final approval.



5. **Drop out at ArT1**

How do we avoid student to drop out after October 1?

There has been a large number of drop out these last weeks from ArT1. Despite conversations with the semester coordinator all have decided to drop out.

To prevent further drop out SS and the student counselors will have a talk with all students at ArT1 to inform about the study.

6. **Launch www.art.aau.dk**

November 21, 2013 at 6 pm in Tegnesalen

The webpage will be launched at the time. Student and staff are invited.

7. **Program for Extreme Innovation**

ArT-Obel Research Symposium 2014

26.-30. November - public lecture every evening at 6 pm.

<https://innovationinextremescenarios.wordpress.com/>

8. **5 ECTS exam in September**

The Faculty has decided that all studies get an extra examination of 5 ECTS before 01.10.2014.

It was decided that module 2 Problem Based Learning was the module to be examined.

SS, AM and Carsten Friberg rewrite the PBL course – Deadline to the CAT school is January 6, 2014.

9. **Study Board Report**

Meeting with the dean and all study board in December.

The drop out rage is way too high. We do not have any explanation why, because ArT is doing the entire suggested thing to avoid dropping out.

Next step is to focus on ArT staffing and to develop a plan for internationalization and for cooperation with industrial partners.

SS fill in the remaining information's and send it to WRB.

10. **Evaluation at ArT**

- Semester Reports, ArT2, ArT4, ArT6 and BA

Postponed to December meeting as one of the first item.

11. **Evt.**

Statement – the students must use moodle to all information's i.e. lessons and literature plan – will be discussed at the next teacher meeting.

Next meetings: ArT Study Board 18.12.13 – 13-16 ArT Advisory Board 09.05.14 – 15-21
15.01.14 – 13-16