



AALBORG UNIVERSITY
DENMARK

ArT Study Board Members

Study Board Art & Technology
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Date: November 13, 2019

Case no.: 2019-600-00342

ArT Study Board – meeting, November 13, 2019 at 13.00-16.00 **Rendsburggade 14 room 5.237**

Agenda

<i>Members</i>		<i>Present</i>	<i>Apologies</i>	<i>Not met</i>
<i>Line Marie Bruun Jespersen (Chairman)</i>	<i>LMBJ</i>	X		
<i>Anthony Brooks</i>	<i>AB</i>	X		
<i>Elizabeth Ann Jochum</i>	<i>EAJ</i>	X		
<i>Morten Søndergaard</i>	<i>MS</i>	X		
<i>Bo Allesøe Christensen</i>	<i>BAC</i>	X		
<i>Paula Uspenski</i>	<i>PU</i>			X
<i>Sebastian Matthias Coleman-Larsen</i>	<i>SCL</i>	X		
<i>Sofie Grønvald Laustsen</i>	<i>SGL</i>	X		
<i>Anders Manøe Jepsen</i>	<i>AMJ</i>	X		
<i>Brigita Juzenaite</i>	<i>BJ</i>	X		
<i>Rikke Bogetoft Jensen (student counsellor)</i>	<i>RBJ</i>	X		
<i>Anton Thorbøll (student counsellor)</i>	<i>AT</i>	X		
<i>Tom Nyvang (Department KOM)</i>	<i>TN</i>	X		
<i>Winnie Ritterbusch (Department KOM)</i>	<i>WBR</i>		X	
<i>Lotte Brunø (Department KOM)</i>	<i>LB</i>		X	
<i>Minutes Taker:</i>				
<i>Elsebeth Bækgaard (secretary)</i>	<i>EB</i>	X		

Start of meeting:	13.00			
End of meeting:	16.00			

Meetings in 2019

14.08.2019, 13.00-16.00	ArT Study Board meeting
18.09.2019, 13.00-16.00	ArT Study Board meeting
09.10.2019, 13.00-16.00	ArT Study Board meeting - cancelled
13.11.2019, 13.00-16.00	ArT Study Board meeting
11.12.2019, 13.00-16.00	ArT Study Board meeting

Items:	
1.	Approval of Agenda 13.11.2019
	Approved.
2.	Approval of Minutes 18.09.2019 (Attachment)
	SCL asked if there were any news re. the new accreditation system. TN responded that there is no news yet. However, we do not expect major changes. As soon as we know more, information will come out. The minutes were approved.
3.	News:
3.a.	Chair of Study Board (LMBJ)
	Next semester Media Arts Cultures (19 students) will be sharing rooms with us. The best way is to share rooms in a similar way as we did this semester, so we keep the folding doors open. Input is welcome as to which room to share. The annual lab check-up meeting is coming up. We discuss whether everything is working out in the labs or if we have to make any changes. Input is welcome. We have new postcards and a new flexi wall.
3.b.	Students:
	Exhibition: The dates changed late in the semester and there were little information about this. LMBJ responded that we have learned the lesson. We need to double check dates in future and to inform via Moodle. It was suggested to put the dates in the semester schedule. Exhibition committee: It was agreed that they send the poster and pamphlets to LMBJ for printing. An official Facebook event will be created for the exhibition. Election for the study board: The present members lack information. LMBJ suggested that we set up a Moodle room, where information about study board work etc. can be shared and thus handed over to new members in due time. The same goes for the student counselling. Issues with 3 rd semester: LMBJ stressed the importance of contacting her <i>immediately</i> , if problems. The students expressed frustration that they were kicked out of their room with short notice due to other studies' double booking. EB commented that in future we will reserve our rooms in webbook for the whole semester, so that they do not appear free. This should eliminate this problem. SGL mentioned the lectures with participation (80%): With an increased number of lectures, this may cause problems for students. LMBJ and AB will look into this.
3.c.	Student counsellors (RBJ/AT)
	Studiepraktik went really well, and the students were interested. Photos etc. will be forwarded in order to be put up on our website/social media.
3.d.	The Department (TN/WBR)
	We are struggling to make ends meet in terms of square meters. Due to Psychology not moving to Nordkraft in January after all, we will have lack of space in the spring semester as well.

	Budget: Soon we will be able to tell the study board. what economic means they will have next year. We await the formal paper from the dean.
4.	Studienævnetsrapport: (Attachment)
	<p>LMBJ presented the key figures and explained the categorization in green, yellow and red. Our key figures are largely within limit values.</p> <p>Student intake numbers: We have a stable intake number. The faculty has asked us, what our optimal number is: We aim at 45 students.</p> <p>Dropouts (first year): 8,8% in 2019 – we are way below the limit.</p> <p>Students, who do not graduate within the standard time limit: We are in red. 2 students are missing some exams, and 2 students did not take their final exams (enrolled in a new BA program).</p> <p>Confrontation hours: Green on supervision and in red on lectures. We explain in the document what we have done in order to change red numbers into green.</p> <p>Employment: Students who go abroad are not included.</p> <p>Grades: We are a little above the average. If there were things to adjust here, it should be based on feedback from our external examiners.</p> <p>The study board discussed the number of 45 students being the optimal intake. LMBJ explained why this is preferred. The rooms are designed for 45 students and the economy is based on the number of students (hours, teachings staff, money is calculated on the number of students), so it would make things a lot easier. We would be able to maintain a stable quality level with 45 students.</p> <p>The reason why we have not had 45 students so far is that we have not had 45 students that met the requirements.</p> <p>How do we reach that number? Advertising, networking, social media, studiepraktik, bridge building (AAU on demand) etc.</p> <p>The language change is an obvious reason to remarket our education.</p> <p>The board approved the study board report.</p>
5.	Selvevalueringshandlingsplan: (Attachment)
	<p>We defined 4 goals and how to work with these.</p> <ol style="list-style-type: none"> 1. Mapping is done – now we need to make a stronger network. 2. Methodological curriculum – this is still a work in progress. 3. PBL – is done and has been added to the new study regulations. 4. VIP continuity – new positions are in the pipeline. <p>The action plan was approved by the study board.</p>
6.	Budget 2020:
	<p>A preliminary budget (draft) was forwarded. It is essentially the same as last year.</p> <p>For clarification, regarding the international collaboration study trip: The students on Art 4 should organize their own travel and stay during the study trip to Berlin 27. January – 2 February, however it is not mandatory to participate.</p> <p>AMJ asked about the marketing item being so low. LMBJ explained that marketing is in another budget and paid for by the Institute.</p> <p>Deadline for applying for funding is <u>Dec. 1st</u>.</p>

7.	Guest lectures F20:
	<p>We had a lot this fall semester, which worked well.</p> <p>MS commented that Media AC have people coming for teaching: Laura Beloff will be here in week 8 and Michelle and Florian from UdK will be here in week 17. Palle will also come here during the spring semester.</p> <p>We should pursue to make a guest lecture series in coordination with Media AC.</p> <p>The guest courses should be built into the schedule from the start. We need to know the dates, as we have to book an auditorium.</p>
8.	Semester evaluation: Coordinator report + complete survey xact data ArT4 (Attachment)
	<p>The relatively low student work effort and outcome: LMBJ attended the semester group meeting to discuss this.</p> <p>Brian Bemman will be coordinating 4th semester this spring. Goals and requirements have to be made quite clear. There will be a meeting for all teachers on 4th sem. to clarify who is in charge of what and this has to be made clear for everyone.</p> <p>SGL: The project is 5 ECTS points more – it is important to stress this. More work is expected. Therefore, this should be communicated.</p> <p>The coordinator report was approved.</p>
9.	Semester guides (discussion/approval) (LMBJ) (to be forwarded)
	ArT2 – not available ArT4 – not done – only a draft ArT6 – not available
	<p>The semester guides will have to be approved at our next meeting in December.</p> <p>Please read the semester plans thoroughly when they come out to be prepared for our next meeting.</p>
10.	Any other business:
	<p>The AAU election is Nov. 25th – Nov. 28th – read more here: https://www.aauvalg.aau.dk/</p>