

**Minutes ArT-Study board – October 31, 2012, 13.00-16.00- Strandvejen 1 room 124**

Date: 26.11.2012

		Present	Excused	Not met
Falk Heinrich	FH	X		
Morten Søndergaard	MS	X		
Line M. B. Jespersen	LMBJ	x		
Ann Morrison	AM	X		
Stine Lund	SL	X		
Mette H. Lauesen	MHL	X		
Anna E. Malysa	AEM			x
Lara Maria Neumann	LMN	X		
Mikael Vetner	MV		X	
Winnie Ritterbusch	WR	X		
Kaylee W. Pearsson	KWP	X		
Invited:	Ståle Stenslie			
Referent:	Anne Nielsen (AN)			
Start of Meeting:	13.00			
End of Meeting:	16.25			
Next Meeting:	December 6, 2012 13-16			

1.	<b>Approval of Agenda.</b> Approved
2.	<b>Approval of Minutes –26.09.2012.</b> MS noted that the staff from other units at AAU CP supporting the application has not been informed about the accreditation decision i.e. to withdraw the application for ArT in Copenhagen.  The Minutes was approved.
3.	<b>Announcements.</b>  <i>News from Head of Study Board (FH).</i>  FH informed about the accreditation of the MA in ArT. Our application will be settled November 2, but the ACE final report suggests a rejection. But we will continue establishing a MA with ArT specific competences. <ul style="list-style-type: none"> <li>• One option is to create a master as a specialization of an already existing MA, in collaboration with another study board.</li> <li>• In the meantime, it is important to keep up the good work within RELATE being a research bases for a MA</li> </ul> <p>Possible to suggest electives on 5<sup>th</sup> and 6<sup>th</sup> Semester, to make sure that it is possible to be accepted in another Master education.</p> <p>Pilot project: digital grading. Grading the project electronic at the exam. 1. and 5. Semester will start up this autumn.</p> <p>Hum-Fak has announced to reduce our taxameter hours from 92 to 82 hours per STÅ in 2013 and 72 hours in 2014. HUM faculty wants to reduce the taxameter so it matches ArT's official STÅ specification. FH notes, that when ArT was approved, AAU's decided to allocate to ArT the highest taxameter level.in accordance with TEK-NAT specifications. FH will try to 'negotiate'.</p>

	<p>Dispensation to start at ArT4 – OK that he gets a new study regulation.          Dispensation – ArT6 student – OK to start the BA project work, Feb. 1. 2013 (the old study regulation).          Group Evaluation – Good idea to have the procedure in writing in the ‘Handbook’.          The students are well aware of the group evaluation – they are more worried about whether the teachers are prepared to handle group evaluation. FH has asked (and asks again) the CAT-school to take care of ArT teachers. Generally, the departments are responsible for the staff. WR tries to arrange a session for ART-teachers.</p>
	<p><i>Relate News (SS).</i></p> <ul style="list-style-type: none"> <li>• Obel guest professors (update).            AM – suggestions for guest lecturers – ranking.            SS – there are funding for 16 month for guest lecturers within the next 3 years.            LMBJ calls for more information from RELATE to its members.</li> </ul>
	<p><i>News from CAT-School (MV).</i>          Are working with accreditation, marketing, Web-based Study Guide at the moment.          WRB contacts DEC. SV. to get pictures for the websites.</p>
	<p><i>News from Students Representative (SL).</i>          Elections are coming up – 6 students from ArT had run for the ArT Study Board.          SL is running for “Akademisk Råd”.          AAU and alcohol policy. After a short discussion the study board approved that it is OK to serve wine to exhibitions. Friday Bar must be cleared with “Studenterrådet”. Students are allowed to enjoy a beer in their group rooms. Yet the study board won’t support ArT feasts.</p>
	<p><i>News from Study Counselors (SL/KWP).</i>          Has received an offer from students at psychology of free coaching. – has been advertised at Moodle.          Once again the office space has been redrawn – possible to be at room 105 and 107 if needed.</p>
	<p><i>News from Copenhagen (MS).</i>          Not satisfied about the decision to withdraw ArT accreditation application for CPH.          IMAC and Renew is taking place within 2 weeks.</p>
4.	<p><b>Spring Semester 2013.</b></p> <ul style="list-style-type: none"> <li>• Coordinators and teachers. (decision)            ArT6, Carsten Friberg and Ståle Stenslie.            Guest Teacher Margrethe Jahrmann – Play and Event (elective) – the module might be in April.</li> <li>• Image Festival – update (discussion)            Could be a part of the module at ArT5 - Art Based Research. Yet the feedback from Images os spares. Because of that ArT might not participate in the Image Festival.            SS and MS have knowledge about Art schools from Afghanistan, Syria and Ethiopia who participate. FH will contact the head of the festival to get news.            LMBJ coordinate with the Egyptian delegation.</li> </ul>
5.	<p><b>Semester evaluation ArT6 F12.</b>          In order to have an efficient teacher communication – there will be held 2-3 teacher meetings every semester.          FH is working on a description of the coordinator tasks. Will be send to art-staff, and uploaded at <a href="http://art.aau.dk">art.aau.dk</a>.</p>
6.	<p><b>PR strategy international.</b> (discussion and decision)          Contact Morten Johansen, Hum-Fak. To coordinate the effort. (WR).          How do we reach students from all over Europe?          WR put it on the agenda for the CAT-school meeting.</p>

7.	<p><b>BA curriculum revision</b></p> <ul style="list-style-type: none"> <li>• Incorporation of group examination rules. (discussion)</li> <li>• Incorporation of ACE's criticism. (discussion)</li> <li>• It was decided to postpone the revision until we have more experience and evaluation data concerning the spring semester.</li> </ul>
8.	<p><b>Moodle</b></p> <ul style="list-style-type: none"> <li>• Technological support and its price.</li> <li>• Awaiting the meeting between ELSA and FH.</li> <li>• Unused features.</li> <li>• AN contact ELSA for an advanced course.</li> </ul>
9.	<p>Alumni contact</p> <ul style="list-style-type: none"> <li>• How to keep track of our graduates.</li> <li>• "Karrierecenteret" can be used for this.</li> </ul>
10.	<p><b>Website/logo.</b> (discussion)</p> <p>There are great plans – but we need to know:</p> <ul style="list-style-type: none"> <li>• Budget – how much it cost? The working group should come with a budget.</li> <li>• Who will be the responsible webmaster?</li> <li>• Deadline? - (06.12.2012).</li> </ul>
11.	<p><b>Access to equipment/Art-lab.</b> (discussion and decision)</p> <p>Will be discussed at the teacher-meeting and at the next ArT-sn meeting.</p> <p>There has been ordered a card reader for the door, which gives controlled access to room 125 for ArT-students and teachers.</p> <p>Teachers need to contact Jesper in advanced so he can put the equipment in room 125.</p>
12.	<p><b>Any further business</b></p>
	<p>Next meetings</p> <ul style="list-style-type: none"> <li>• ArT-Aftagerpanel 08.11.12</li> <li>• ArT Study Board 06.12.12.</li> </ul>
	<p>IMAC - 19.11- 22.11.2012</p> <p>All teachers at ArT and RELATE can participate in IMAC for free. Contact MS for tickets.</p>