



AALBORG UNIVERSITY
DENMARK

ArT Study Board Members

Study Board Art & Technology
Rendsburggade 14, 9000 Aalborg Denmark
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Date: 14.02.19
Case no.: 2019-600-00342

ArT Study Board – meeting, February 14, 2019 at 13.00-16.00
Rendsburggade 14 room 5.237 / virtual room 7505001

Agenda

Members		Present	Apologies	Not met
Line Marie Bruun Jespersen (Chairman)	LMBJ	X		
Anthony Brooks	AB	X		
Elizabeth Ann Jochum	EAJ		X	
Morten Søndergaard	MS	X		
Anna Dagmar Bille Milthers	DM	X		
Jonathan Jung Johansen	JJJ	X		
Paula Uspenski	PU	X		
Sebastian Matthias Coleman-Larsen	SCL	X		
Sofie Grønvald Laustsen	SGL	X		
Rikke Bogetoft Jensen (student counselor)	RBJ	X		
Anne Bjerre Hammer (student counselor)	ABH		X	
Tom Nyvang (Department KOM)	TN	X		
Winnie Ritterbusch (Department KOM)	WR		X	
Elsebeth Bækgaard (Department KOM)	EB	X		
Lotte Brunø (Department KOM)	LB		X	
Minutes Taker:				
Anne Nielsen (secretary)	AN		X	
Heidi Lind Rasmussen	HLR	X		

Start of meeting:	13.00			
End of meeting:	16.00			

Meetings in 2019

06.03.2019, 13.00-16.00	ArT Study Board meeting
09.04.2019, 8.15-16.00	Joint Semester meeting
10.04.2019, 9.00-12.00	ArT Teacher meeting
10.04.2019, 13.00-16.00	ArT Study Board meeting
08.05.2019, 13.00-16.00	ArT Study Board meeting
12.06.2019, 13.00-16.00	ArT Study Board meeting

Items:	
1.	Approval of Agenda 14.02.2019
	SOL-status was added as to the agenda as item 10.
2.	Approval of Minutes 10.01.2019
	Minutes were approved.
3.	News:
3.a.	Chair of Study Board (LMBJ)
	<ul style="list-style-type: none"> Welcome to new student members of the study board. <p>LMBJ welcomed the new student members and all participants gave an introduction of themselves. LMBJ presented the work of the study board: budgets (money and hours), evaluations, semester-guides, exemptions etc.</p> <p>At the moment the study board is dealing with language change, budget cuts and other structural changes.</p> <p>LMBJ stressed that the students are able to influence the decision-making. At times, the study board handles sensitive information, which requires confidentiality and discretion.</p> <ul style="list-style-type: none"> Status: language change <p>LMBJ is going to a meeting tomorrow (February 15th) with "Studielegalitet". We are hoping for clear directions for do's and don'ts in the process.</p> <p>49 % of the programme can consist of English courses. At some point the study board must identify which courses must be Danish and which must be English. This can change from semester to semester. The study board must make sure each student has no more than 49 % English classes.</p> <p>Art 4 and art 5 can be made completely English, so it's possible to have exchange students for these full semester.</p> <p>The English version of the study programme has been sent to Studielegalitet, but has not yet been approved. The Danish version will be sent to the studyboard for commenting once the English version is approved.</p> <p>The new exam regulations has been put into effect from February 1st and are available online. The regulations have been harmonised across the faculties.</p> <p>Bachelor projects are soon to be regulated regarding number of pages. The pages will likely be reduced to save money on censorship.</p> <p>The department has made a new annual cycle regarding staffing of courses. This is to be done much earlier than before.</p>

	<ul style="list-style-type: none"> • Orientation about Status meeting with Department and Vice Dean on the Study Board report and our Strategy and Action Plan. <p>Strategy and actions plan was written late fall. It was a good status meeting and there were no disagreements. LMBJ had tried to keep it quite simple. However the pro-dean thought it needed elaboration. LMBJ has worked on this elaboration and the plan is with TN now.</p>
3.b.	Students <ul style="list-style-type: none"> • Students are trying to adjust to SOL-schedules. There have been issues regarding double bookings and an uneven spreading of lectures. There needs to be a double checking of schedules before publishing especially regarding double booking and room sizes. • There has been confusion regarding attendance in the subject Entrepreneurship, since it was changed in Publish. The coordinator will bring it up. • Tom: Joint department day on February 26th is cancelled. • Election of Vice Chair The students elected their vice chairman during the break. The vice chairman is Dagmar Milthers.
3.c.	Students Supervisors (ABH/RBJ) <p>A couple of new students interested in student counselling. Mostly questions regarding language change and whether that creates new admission requirements.</p> <p>Open house March 1st. LMBJ has scheduled a meeting with Rikke and Anne before.</p>
3.d.	Head of Study (TN/WBR) <p>There is a new exam regulation. It has new way of wording issues, but does not change a lot in the study board.</p> <p>There is an ongoing internal discussion about the salary for external censors. This might result in a reduction of maximum page numbers in student projects.</p> <p>The university is in a process of reducing staff. Attempts are made to not affect students more than absolutely necessary and to maintain a high quality programme.</p> <p>SOL: TN is aware that the tool is not optimal, but that the students have done well in coping with it.</p>
4.	Budget and requisitions – Fall 2019 (Attached)

	<p>LMBJ gave an introduction to the attached file, which keeps track of all the activities in the programme.</p> <p>In the fall, teaching activities will be changed to 10 instead of 8 for each 5-ECTS course. Some supervision hours are cut and some turned into teaching.</p> <p>There are still some empty slots in the semester. AB offered to take on Mixed Reality Technologies.</p> <p>RBJ requested a supervision manual with practical and logistical information for the supervisors.</p> <p>LMBJ will upgrade the requisition excel file, bring it to the department and to the planning meeting.</p>
5.	<p>Progression in PBL learnings goals</p>
	<p>Power point presentation by LMBJ on what had been discussed at the teacher meeting. 4 categories for PBL competencies (problem-oriented, meta cognitive, structural, interpersonal).</p> <p>We do a lot of PBL work already. It runs in the program, so it is not a huge task to find it. We just have to bring it to the front and describe it.</p>
6.	<p>Drop out survey (Attached)</p>
	<p>There is little knowledge about why students leave a program. Some reasons might be relevant for the study board, so we can act on it.</p> <p>The study board have examined the numbers. A relatively high number of people have found another education or did not want to answer. As for the number of students leaving, we are doing well, as it has decreased. No action taken.</p>
7.	<p>Status elective and co-teaching with other programs</p>
	<p>There are no specific proposals from LMBJ at the moment regarding co-teaching. It is on the agenda.</p> <p>Electives offered in Danish are also interesting to other students from other programmes from this or other departments. This discussion is postponed to later.</p> <p>Part of making PBL a Danish course makes it possible to co-teach with other programmes. This has not been formally discussed with other programmes.</p> <p>Final choices will be made, when it is finally decided, which courses will be English or Danish.</p>
8.	<p>New VIP member for the study board (PD seat)</p>
	<p>Since Palle Dahlstedt is no longer here, there is an empty seat in the study board.</p> <p>The study board agrees to suggest Bo Allesøe. If he agrees the study board suggests the candidate to the dean, who circulates the name to the staff, where there will be a hearing.</p> <p>There will be an official election for VIP in November.</p>

9.	<p>Guest lectures Spring 2019</p> <ul style="list-style-type: none"> • Jakob Kierkegaard, Artist talk. Planned in co-operation with Spektrum Is being organized. Date not yet settled. • Suggestion: Else-Marie Bukdal. Crossovers between art/design. Honorary professor at AU. Would like to come • Suggestion: Entrepreneurial input: Anca-Simone Horvarth and Esben Schouboe Bala <p>Several suggestions were made i.e. people travelling in for conferences, student alumni. Suggestions must be sent to LMBJ.</p>
10	<p>SOL status</p>
	<p>There have been problems with double bookings. These type of errors seem to occur when lectures are co-taught. Also the room sizes have been too small. We might need to have a check procedure. Perhaps it is the coordinator, who should look through the schedules.</p>
11	<p>Next meeting</p>
	<p>Semester evaluation is on the agenda for the next meeting.</p>
12	<p>Any further business</p>
	<p>MS told us about the trip to Berlin, which was fulfilling and interesting.</p>