



**AALBORG UNIVERSITY**  
DENMARK

## ArT Study Board Members

Study Board Art & Technology  
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**Date:** November 13, 2018

**Case no.:** Paste the file number

**ArT Study Board – meeting, October 23<sup>th</sup> , 2018 at 13.00-16.00**  
**Rendsburggade 14 room 6.226B / virtual room 7505004**

### Agenda

Members		Present	Apologies	Not met
Elizabeth Ann Jochum	EAJ	x		
Line Marie Bruun Jespersen (Chairman)	LMBJ	x		
Anthony Brooks	AB		x	
Morten Søndergaard	MS		x	
Palle Dahlstedt	PD	VK		
Anna Dagmar Bille Milthers (Student chairman)	DM	x		
Jonathan Jung Johansen	JJJ	x		
Rikke Bogetoft Jensen	RBJ		x	
Anne Bjerre Hammer (student counselor)	ABH		x	
Tom Nyvang (Department KOM)	TN	x		
Winnie Ritterbusch (Department KOM)	WR		x	
Elsebeth Bækgaard (Department KOM) (minutes taker)	EB	x		
Lotte Brunø (Department KOM)	LB		x	
Minutes Taker:				
Anne Nielsen (secretary)	AN		x	

<b>Start of meeting:</b>	13.00			
<b>End of meeting:</b>				

### Next meetings:

ArT Study Board:  
In 2018/19:  
23.10, 21.11, 19.12, 10.01.19  
All from 13-16. All from 13-16.

ArT Advisory Board:  
In 2018:  
02.11. at 12.00

Items:	
1.	<b>Approval of Agenda 23.10.2018</b>
	Approved.
2.	<b>Approval of Minutes 19.09.2018</b>
	The minutes have not been distributed. To be approved at the next meeting.
3.	<b>News:</b>
3.a.	<b>Chair of Study Board (LMBJ)</b> <ul style="list-style-type: none"> <li>- SOL</li> <li>- MA Orientation Day 05.11.2018</li> <li>- Advisory Board Meeting 02.11.2018</li> <li>- Exhibition</li> <li>- Joint semester seminar 30.10.2018</li> <li>- Study Practise</li> <li>- Exchange agreement with Korea</li> </ul>
	<ul style="list-style-type: none"> <li>- SOL: Formal deadline is Nov. 1<sup>st</sup>.</li> <li>- MA Orientation Day: Staff from the studies and former students will be present.</li> <li>- Advisory Board Meeting 02.11.2018: We start early in order to be able to meet the students. The students will work on the projects and the members can mingle.</li> <li>- Exhibition: Students to have meeting and discuss the exhibition.</li> <li>- Joint semester seminar 30.10.2018: Business as usual. 5th sem.: EAJ reports back to Line after the production meeting.</li> <li>- Study Practise: This week 45 students will visit and have a similar program as last year. We have added history of ArT and meet and greet with 2 alumni, and included more current students to show the work.</li> <li>- Exchange agreement with Korea: Sogang University in Korea has contacted us via the international office and asks us for a bilateral exchange agreement. The university is based on Catholic beliefs. The program is in English, which makes it interesting also it being in Asia. Line will talk to international office to hear what their impression was.</li> </ul>
3.b.	<b>Students (DM)</b> <ul style="list-style-type: none"> <li>- Election for students <a href="http://www.election.aau.dk">www.election.aau.dk</a> <ul style="list-style-type: none"> <li>o 30.10.2018 at 12 pm - Deadline for your candidate VOTE FOR ELECTION 2018!</li> <li>o 26.11-18 from 9 am until 29.11.18 at 2 pm. Voting will take place.</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>- Students will visit the classrooms end of this week. Hopefully we will have students run for the seats.</li> </ul>
3.c.	<b>Students Supervisors (ABH/RBJ)</b>
	Not attending.
3.d.	<b>The Department of Communication and Psychology (TN/WBR)</b>
	<ul style="list-style-type: none"> <li>- Intake of international students/language: Something is going on regarding this issue. We do not know, if it will affect ArT. We have delivered arguments to the dean. Week 45 we will know what happens. Worst case: We might have to translate the study regulations into Danish, if a change of language becomes a reality.</li> </ul>

- The university's budget is not done yet, but expected quite soon. We have to wait and see if it will affect the study programs in anyway.
- SOL: Pilot project going on here in RDB. It is a new planning tool for booking rooms and scheduling classes. The schedule will go directly in your Outlook calendar, i.e. you get a personalized version.

### **Study regulation revision - Approval. (LMBJ)**

- Attachments:
  - o revision comments
  - o draft to new study regulation

We have a very short deadline.

We have held meetings with students and teachers and edited the regulations based on these discussions.

More revisions next year due to PBL-changes.

Interaction design (ArT4) – this could also be included next year.

Revisions comments:

ArT 2 and ArT 4 appear to be very similar; students can hardly tell them apart. They need a clearer profile. ArT2 = spaces. ArT 4 = interaction design and user groups. Sound should also be in focus in ArT4.

Titles: Various suggestions were discussed.

Art concept design module:

A general tendency in course description has pointed to long lists of very specific things. It is easier to understand, if we keep it a little more general.

Students' feedback indicate that it was difficult to figure out the goal of the course. The students want a clearer focus on the methods being taught. Descriptions are very abstract and difficult to comprehend. It is also difficult to understand, how the exams are to be conducted.

PD will propose a wording this week.

EAH will send typo corrections to Line today.

AN has commented the importance of all courses being described in a similar and homogenous way (also for the sake of SOL).

Compliments to Line for the work put in to this revision.

5.

### **Evaluation Spring 2018.**

- Discussion of coordinator reports and identification of action points (LMBJ).
- Attachments:
  - o ArT2, ArT4 and ArT6
  - o Study environment at ArT
  - o Plan of action (study environment at ArT)

**ArT2:**

Hard working students.

Collaboration with external partners went well in general, despite some practical obstacles.

Uneven workload of the semester – this could be improved and should have our attention.

PBL gives the message of structuring. The methodological course is also a tool to construct a structure.

Still comments about issues with supervisors, despite the fact that students and supervisor had matched expectations beforehand.

There was a discussion about getting licenses for Rhino. It has been decided, though, to focus on free software, as this is actually better.

**ArT4:**

Overall a pretty good evaluation.

Very constructive and positive comments.

Splitting room with Media AC: This gives bad environment, lack of space and air. The threat to close the lab was not well received by the students. But obviously the students were aware of what was expected from them. Suggestion: A message like this to come from the students. This would be equally effective and less frustrating.

Some students feel that instructions from various teachers sometimes are conflicting.

There is actually consensus between teachers as to what should be prioritized. The product is important, but the learning and the process and report writing is actually more important.

Suggestion: Start 1<sup>st</sup> and 2nd semester with the information about the “vision” for the individual semester; what to prioritize and what to expect.

Brian gets good comments, he should teach on our program – not only be a supervisor.

**ArT6:**

Rescheduling: We need to talk about this at a teachers meeting. It is frustrating for the students, but also for the staff. Everyone prefers to know the schedule well ahead.

Groups: Students have a right to work alone, but we have seen more and more want to do that. We encourage them to work together. One-person group is not a brilliant idea. Some needs a portfolio, if they want to get into an ArT masters program. Working alone on a bachelor project can, however be a failure.

**Study environment:**

Physical: Too little space in labs. Space needed for storage. Too much mess.

	<p>Mental: A lot of comments about stress. This is a causes concern. The exhibition is not a requirement in the study regulation, it is an extra add-on to all the ordinary stress. It is however an opportunity and should not add to extra stress.</p> <p>Suggestion: As it is now a lot of the responsibility is on the students. If a teacher had hours allocated to this, it would take off the work load from the students. The structure is missing. We need to build a skeleton, so we do not have to start from scratch.</p> <p>Aesthaetic: Messy classrooms.</p> <p>We have to be better at arranging during the group work phase.</p> <p>We will contact the department to ask for more storage space.</p> <p><b>Plan of action (study environment):</b></p> <p>To be approved at the next study board meeting.</p>
<b>6.</b>	<b>Approval of the transfer of Media AC to ArT Study Board.</b>
	<p>There is a huge wish in the organisation to make this move due to the amount of studies under KDM. Media Arts Cultures have a lot in common with ArT. Therefore, it makes a lot of sense to move it. We expect better opportunities to collaborate and coordinate and the possibility to invite more external guest lecturers from abroad. We could benefit from this and from the whole research environment.</p> <p>It will take effect from 1<sup>st</sup> Feb. It will be run in the same way as now. Head of studyboard has responsibility for quality etc. There are no students in the Media AC study board because it is an Erasmus program. We need however to have an informal representative from the students to sit in on meetings (observers).</p> <p>It is important that the structure is quite clear as to who is responsible for what.</p> <p>The transfer was formally approved by the study board.</p>
<b>7.</b>	<b>“Re-Exam Procedures” (EAJ)</b>
	Postponed until next meeting.
<b>8.</b>	<b>Money-budget for 2019 (LMBJ)</b>
	The budget has been cut by approx. DKK 13.000.
<b>9.</b>	<p><b>Next meeting</b></p> <ul style="list-style-type: none"> <li>- Template for evaluation: discussion on whether ArT-sn wants to add more questions than the basic version.(LMBJ)</li> <li>- Plan of action (study environment): To be discussed and approved.</li> <li>- Future procedures for creating the semester descriptions. (MS)</li> <li>- Strategy and Action plan 2018-20121. (LMBJ)</li> </ul>
<b>10.</b>	<b>Any further business</b>
	No remarks.