



AALBORG UNIVERSITY
DENMARK

ArT Study Board Members

Study Board Art & Technology
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Date: January 16, 2018
Case no.: Paste the file number

ArT Study Board – meeting, December 14th, 2017 at 13.00-16.00 Rendsburggade 14 room 5.237				
Agenda				
Members		Present	Apologies	Not met
Anthony Brooks	AB	skype		
Elizabeth Ann Jochum	EAJ	x		
Line Marie Bruun Jespersen	LMB	x		
Markus Löchtefeld	ML	x		
Morten Søndergaard	MS	x		
Palle Dahlstedt	PD	x		
Anna Dagmar Bille Milthers	DM	x		
Johnatan Jung Johansen	JJJ	x		
Kevin Rosenstand	KR	x		
Preya Ravichandran	PR	x		
Helene Pedersen (student counselor)	HP		x	
Anne Bjerre Hammer (student counselor)	ABH	x		
Tom Nyvang (MPACT-school)	TN	x		
Winnie Ritterbusch (MPACT-school)	WR		x	
Invited:				
Pia Thorsen	PT		x	
Freja Omø Leth Bak	FB		x	
Minutes Taker:				
Anne Nielsen	AN	x		
Start of meeting:	13.00			
End of meeting:	16.20			

Next meetings: ArT Study Board:
24.01.2018 (13-16).

ArT Advisory Board:



Items:	
1.	Approval of Agenda 14.12.2017
	item 9. Postponed for next meeting. New item 9 Exhibition Initiative
2.	Approval of Minutes 02.11.17
	6. Dropout rate has improved (not rage) MS: It is not possible to have lectures together with MediAC and ArT - as it is a MA program. But guest lectures can be for both MediAC and ArT. MS promise that the room will be united after Easter.
3.	News:
3.a.	Head of Study (LMB)
	Equipment is on its way for the Wood Lab and for Light Metal Work – will be available late spring 2018. The Labs needs to be cleared up now – and made ready for the spring semester. Thomas Kristensen will arrange a day for cleaning up. The Erasmus agreement – AAU and Saxion University of Applied Science, Enschede, NL is now signed and it is possible to go for exchange in fall 2018. There has been made an agreement with SEA (Supporting Entrepreneurship at Aalborg University) and ArT about developing the course in Art and Entrepreneurship. LMBJ tells that SEA will facilitate the development and the new course will be ready for spring 2019. Meeting with head of school, head of department and head of education (dean for HUM) about how ArT is doing. <ul style="list-style-type: none">- The agreement with external recruiters has stopped; ArT would like to continue this agreement, as 6 students for ArT is a lot of finance.- LMBJ proposed to send out a letter to our own students about how they have heard about the study, to reach out to international students.- PD mentioned that ArT should remember the Nordic countries, as they could benefit of the study, language and place.- PR in public spaces – find out the budget for that.
3.b.	Students (DM)
	Press for results for written exam. AN reminds the teacher to send the results.
3.c.	Students Supervisors (ABH/HP)
	No news
3.d.	MPACT-School (TN/WBR)
	Status meeting with the Pro-Dean, Head of Department and Head of MPACT School – ArT is doing well.



General data protection – will be huge item this year according the new regulations.

It is important to protect the private information that is available – AAU has to follow the new regulation about legislation.

Has to be fulfilled May 2018 and AAU has to prove that the data is protected according the regulation.

A distinction is made between AAU's responsibility and/or whether it is the student's responsibility. Depending on who is sending?

- Administration about students
- Research
- Not about us protection data – but also the future of the study.

Database for modules and Study Regulation.

The Study Regulation is in a PDF at the faculty webpage. They are being moved into a common database for the entire university. In that way all regulation will be corrected one place and update the programme at once.

Semester Guides Spring 2018, ArT2, ArT4 and ArT6

Received status documents from the coordinators at ArT2, ArT4 and ArT6.

For final approval there will be an e-mail hearing about the semester guides.

Hearing has to be over January 4, 2018 – 2 days for comments and final approval - January 10, 2018. Days for updating at moodle so it is ready for January 15.

5. Study Environment Evaluation 2017 Appendix

The board is asking for a questionnaire and report in English as ArT is an English spoken education.

The location is to sterilize, noisy and messy environment. Difficult to find a quiet room to work in.

- Stress that everybody clear their stuff.
- Noise under group work/discussion is very interrupting – possibility to get some material to hang in the group room to lower the sound.
- Better acoustics – TB has some material to be tested out.
- ArT Study Board must send out instructions to clear all room and to use all spaces in a proper manner.
- Bathroom cleaning – the note is not recognized amongst the students in the study board.
- Extra trash cans into the room that are divided
- AV equipment in ArT5/6 room.
- If any problem in the building according the rooms – please use the AAU-APP.

6. Dimittendundersøgelser HUM 2017 - BA-uddannelsen i oplevelsesteknologi

High number that are working in a private cultural work.

Very wide area – but not many job to apply for – big competition with other students and other programs from AAU.

ArT perform badly on the Entrepreneurship – page 33 – and the modules will be changed next spring.

7. Evaluation of RUS/Study Start (Student Counselors)



	<p>Actions point for next year RUS</p> <ul style="list-style-type: none">- Send an e-mail to all before semester start – including practical information (such as equipment list for the study).- Get more students involved/engaged in RUS.- Less tutors hired but hours transformed to fewer persons with bigger engagement.- Send out an information with a RUS program, practical information, RUS trip + payment.- Less events, but bigger? Up for discussion- What type of events do we want? Overall or more specified?- One big event, what is the study, employment, invite external partners <p>New events:</p> <ul style="list-style-type: none">- Gallery visits?- Trip to Platform 4?- Visit Kunsten? <p>ABH has started planning RUS for September 2018 her plans for next RUS is to shorten the program – less events and to publish it sooner.</p>
8.	Semester Evaluation ArT2 spring 2017 (LMBJ)
	<p>ArT2 semester evaluation was approved. – and some of the suggested items has already been solved. LMBJ will find out if there will be hours for hiring an teaching assistant in some of the technical lessons.</p>
9.	Exhibition initiative
	<p>JJJ gave a short summary of the suggestion to settle a group and make some general information according the semester exhibitions.</p> <p>The Study Board backed up and like the idea to have a plan for the exhibition and that all knowledge were collected for next semesters.</p> <p>There will be set up a group for the next exhibition – having a weekly meeting.</p> <p>AN make a room at moodle – for all students, supervisors and teachers.</p>
10.	Money Budget – actual budget posts in 2017 (LMBJ)
	<p>LMBJ has spent the rest of the 2017 budget.</p> <p>There has been bought:</p> <ul style="list-style-type: none">- Pneumatic equipment- badges- trip for 1 students to participate in a conference- Mats for Yoga.
11.	Meeting with international students (EAJ/DM)
	<p>Postponed for next meeting.</p>
12.	Any further Business.
	<ul style="list-style-type: none">- Next meetings - 24.01.2018



13. Items for next meeting

- Evaluation of "Studypraktik" fall 2017 (LMBJ).
- Meeting with international students (EAJ/DM).
- Licenses for it programs.
- Discuss useful programs with Peter Skotte.
- Exhibition initiative.