



AALBORG UNIVERSITY
DENMARK

ArT Study Board Members

Study Board Art & Technology
Rendsburggade 14, 9000 Aalborg Denmark
Contact: Anne Nielsen
Phone + 45 9940 9919
E-mail: amn@hum.aau.dk

Date: June 8, 2017
Case no.: Paste the file number

ArT Study Board – meeting, May 10, 2017 at 13.00-16.00 *Rendsburggade 14 room 5.263*

Minutes				
<i>Members</i>		<i>Present</i>	<i>Apologies</i>	<i>Not met</i>
<i>Anthony Brooks</i>	<i>TB</i>		<i>X</i>	
<i>Elizabeth Ann Jochum</i>	<i>EAJ</i>	<i>X</i>		
<i>Line Marie Bruun</i>	<i>LMB</i>	<i>X</i>		
<i>Morten Søndergaard</i>	<i>MS</i>		<i>X</i>	
<i>Palle Dahlstedt</i>	<i>PD</i>	<i>skype</i>		
<i>Anna Dagmar Bille Milthers</i>	<i>DM</i>	<i>X</i>		
<i>Johnatan Jung Johansen</i>	<i>JJJ</i>	<i>X</i>		
<i>Kevin Rosenstand</i>	<i>KR</i>	<i>X</i>		
<i>Preya Ravichandran</i>	<i>PR</i>		<i>X</i>	
<i>Signe Aagaard Hæggqvist</i>	<i>SA</i>	<i>X</i>		
<i>Helene Pedersen (student counselor)</i>	<i>HP</i>		<i>X</i>	
<i>Malthe Roed Jensen (student counselor)</i>	<i>MRJ</i>		<i>X</i>	
<i>Tom Nyvang (MPACT-school)</i>	<i>TN</i>	<i>X</i>		
<i>Winnie Ritterbusch (MPACT-school)</i>	<i>WR</i>		<i>X</i>	
<i>Minutes Taker:</i>				
<i>Anne Nielsen</i>	<i>AN</i>	<i>X</i>		

Start of meeting:	13.00			
End of meeting:	16.15			

Next meetings: ArT Study Board:
15.06 (13-16)
16.08, 27.09, 01.11, 13.12,
24.01.2018

ArT Advisory Board:



Items:	Subject:
1.	Approval of Agenda 10.05.2017
	Approved.
2.	Approval of Minutes 15.03.2017 and 05.04.2017
	15.03.2017 Approved. 05.04.2017 Approved.
3.	News:
3.a.	Head of Study (LMB) <ul style="list-style-type: none">- ERASMUS Linz- Exhibition Ars Electronica 2017 - 4 project- Summer Exhibition 2017 in Wet Lab- Students Supervisor- Web task force group – 1st meeting- Hiring a PR employee (not Obel funding) (LMBJ/SAH)- BA-party – June 22nd, 2017
	<ul style="list-style-type: none">- Erasmus: Meeting with Gerhard Funck, SS and LMBJ about an ERASMUS exchange agreement between AAU and Linz – for going abroad in Fall 2018.- further programme between Mexico, Sorbonne and Alto?- ArT have received an invitation to exhibit at Ars Electronica 2017, MS, PD and Falk Heinrich is in charge of finding suitable projects from this semester and to find funding for travel and cost of 4-6 projects to exhibit.- Small curated summer exhibition (similar to the one that will go to Linz – to test) this summer in Wet Lab will be arranged together with the exhibition from Department of Architecture and Design.- Anne Bjerre Hammar, ArT2, is hired as student's supervisor from May 15, 2017.- First working meeting, to discuss the content of the ArT web pages has been held. Official site – AAU where all the formal information is has be in both Danish and English. The ArT site needs a larger refreshing – and newer texts and projects. The web-group continues their work.- There has been sent an application to MPACT for the possibility to hire an PR-employee. TN will discuss it at the MPACT meeting to be sure that other study boards may be in need of an PR-employee.- Budget of 25.000 kr. to supply the equipment at the ArT Lab for material to the exhibition has been approved by the department.- BA-party – is for all ArT students and the event committee is in charge of planning the party. 5 students from ArT4 are in the process of planning and arranging.- Application for having a long distance examination this summer – has been approved if the AAU conditions are fulfilled.- ArT-LAB. LMBJ has asked the department of KOM and CREATE for clear rules and guidelines for using the ArT-LAB. Both to secure the work situation for students and employees.
3.b.	Students (SA)



	<p>No news.</p> <p>Cleaning up the ArT-Lab Day – June 22, 2017 – all students meet at 8.00 to clean up. KR, DM and JJJ will be in charge of finding one more from ArT4 and to contact ArT-LAB employee to plan the day.</p>
3.c.	<i>Students Supervisors (MRJ/HP)</i>
	<p>No news.</p>
3.d.	<i>MPACT-School (TN WRB)</i>
	<p>TN: much news on its way – not to be told yet.</p> <p>New booking system for rooms and scheduling at AAU is on its way.</p> <p>Working on a solution for students that needs special care – not necessarily study problems also private problems. To offer the students a possibility to refer to professional help.</p>
4.	White Paper for Project Work for Project Work and Checklist for Project Work (LMBJ/TB) <ul style="list-style-type: none">- Discussion of possible implementation of these/similar guidelines at ArT. What are the experiences of ArT2 and ArT4 of working with the White Paper? How can a checklist be implemented at ArT? if the study board recommends implementation of similar formats, a set of ArT-specific forms must be developed by a task force. <p>Checklist developed at KDM</p>
	<p>PD: It is a good idea - A suggesting for a semester planning – how to get a larger part of the work in the beginning of the semester.</p> <p>Consult the WEB page – full of good ideas.</p> <p>EAJ: KDM Super helpful to the teachers – to be discussed at a teachers meeting.</p> <p>DM: Adjusted version from KDM would be very helpful for ArT students.</p> <p>TN: Teachers discussion of what are their expectations. If you want a similar list at ArT – you should have a similar process amongst teachers and students. Both from what the teachers looks at and what students are looking at.</p> <p>The study board demand.</p> <p>PD: Not all projects are alike – but he thinks that it is wise to have an outline for the project. (advice).</p> <p>SAH: Guideline and not rules that tells you what is needed not how it is needed. A kind of Checklist for the projects.</p> <p>EAJ: Will use it in the 1st semester teaching.</p> <p>LMBJ: The study board is positive to implement and to make a checklist and it has to be discussed at the next teacher meeting – teachers must have a look at the text and how discuss how to implement it.</p>
5.	Coordinator Manual (LMB)



	<p>- Approval of content of the manual. Please bring your suggestions for changes and additions.</p>
	<p>PD: Evaluation should be described a bit more. Short list to pass on to the next semester coordinator – fx. a template of only 1 page.</p> <p>Please send any changes to EAJ – May 19.</p>
6.	Requisition Fall Semester 2017
	<p>The budget was approved. There were added 14 hours for shared modules (HAT I+II and AIC I+II) – there has been questions from the students above too few lessons to a lot of literature. LMBJ suggested giving 2 individual lectures at each semester.</p> <p>Hours for the participant in study board meeting? 15 hours for each member.</p> <p>Both were approved.</p> <p><i>PD left the meeting.</i></p>
7.	Budget 2017.
	<p>Orientation. Keep the budget in mind and if needed it is possible to change the way of organizing the budget.</p>
8.	Welcome package to new students at ArT. (DM/JJJ/HP)
	<p>Information at www.art.aau.dk</p> <p>AAU Study Guide for incoming students: http://www.en.aau.dk/education/bachelor/art-technology (eng) and http://www.aau.dk/uddannelser/bachelor/art-technology (dk)</p>
	<p>The Study Board will be clearer about the information for new students.</p>
9.	Annual Report from the Censor Corps, 2016 (Censorkorpsets årsberetning, 2016)
	<p>The annual report from the Censor Corps 2016 was discussed in the study board.</p> <p>The study board notes that there are some positive comments from the censors regarding the content of the study program and the exams, which is much appreciated feedback for us.</p> <p>When approving the semester guides for the next semester the study board will pay attention to, and secure that theories and methods for reflecting on the design process is implemented in the project work.</p> <p>The study board will make sure that the requirements for video documentation: type and purpose, is described clearly in the semester guides. In a long term perspective methods for video documenting and the use of video material for analysis and evaluation of art works, should be implemented in the study program, in a way that takes the progression of the program into consideration.</p> <p>When approving the next iteration of the course in Art Based Research, the study board will make sure that the content and the work load of the course match the study regulations (5 ECTS). In relation to future study regulation revisions, grading AIC and maybe more of the theoretical courses will be addressed.</p>



10.	Elective at MPACT level.
	Postponed for the next meeting.
11.	MOU – Performance residency Theatre Nordkraft (EAJ)
	Postponed for the next meeting.
11.	Items for next meeting.
	<ul style="list-style-type: none">- First draft of semester guides.- Alumni Network (EAJ)- Elective at MPACT level- MOU – Performance residency – Theatre Nordkraft (EAJ)- ArT Advisory Board
12.	Any further Business.
	<ul style="list-style-type: none">- Next meetings:
	15.06, 16.08, 27.09, 01.11, 13.12, 24.01.2018 (All at 13-16).