



AALBORG UNIVERSITY
DENMARK

Study Board ArT & Technology

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ArT Study Board members

Date: 27.09.2016

Case No.: Paste the file number

ArT Study Board – meeting, September 28, 2016 at 13.00-16.00
Rendsburggade 14 room 5.237

Agenda

<i>Members</i>		<i>Present</i>	<i>Apologies</i>	<i>Not met</i>
<i>Ann Morrison</i>	<i>AM</i>	x		
<i>Morten Søndergaard</i>	<i>MS</i>		x	
<i>Palle Dahlstedt</i>	<i>PD</i>	x		
<i>Kevin Rosenstand</i>	<i>KR</i>	x		
<i>Preya Ravichandran</i>	<i>PR</i>	x		
<i>Signe Aagaard Haggqvist</i>	<i>SA</i>	x		
<i>Helene Pedersen (student counselor)</i>	<i>HP</i>		x	
<i>Malthe Roed Jensen (student counselor)</i>	<i>MRJ</i>	x		
<i>Falk Heinrich (CAT-school)</i>	<i>FH</i>		x	
<i>Winnie Ritterbusch (CAT-school)</i>	<i>WR</i>			
<i>Minutes Taker:</i>				
<i>Anne Nielsen</i>	<i>AN</i>	x		
<i>Elizabeth Ann Jochum (Invited)</i>	<i>EAJ</i>	x		
<i>Start of meeting:</i>	<i>13.00</i>			
<i>End of meeting:</i>	<i>15.40</i>			

Next meetings:

ArT Study Board

09.11.16 13-16

14.12.16 13-16

20.01.17 9-12

ArT Advisory Board

01.12.2016, 14.00-18.00



Items:	Subject:
1.	Approval of Agenda 28.09.2016
	Approved
2.	Approval of Minutes 22.06.2016 and 18.08.2016 (Attached)
	Both approved
3.	News:
	Head of Study (PD)
	<ul style="list-style-type: none">- New member (VIP)- Semester Guides ArT1, ArT3, ArT5 (attached)- Study environment - Comment to report- STÅ 2017 - budget
	<i>New member</i> EAJ is proposed to the Department – awaits approval from the Dean.
	<i>Semester Guides</i> Was formally approved by an e-mail round and finally approved by PD.
	<i>Study environment</i> <p><i>The survey was only answered by 7 students, which make the results somewhat less reliable. Still, those who answered seem to be quite satisfied with the environment at the program, with the supervision and the teaching. There are comments from students about that the ArT are separated from other programs because it is a small study and that it has a large share of foreign students. They wish that students could and should be more integrated with students from other programs, which is something we could work on.</i></p> <p><i>Also, there are some comments about how project groups are formed, and how that affects the community feeling of the study, which we could learn from.</i></p> <p><i>Another thing which is expressed in the survey is that we the student counseling may need to be improved, both with regards to contents and to information about their services.</i></p> <p><i>Also, there are some good suggestions for improvement of the physical study environment here at the Create building, which I think the Faculty should take into consideration:</i></p> <ul style="list-style-type: none">- <i>The canteens should be open until late, or there should be a larger selection in the vending machine.</i>- <i>High tables for working while standing up like the professors have.</i>- <i>Indirect lighting.</i>- <i>Reading area with comfortable chairs and raised surfaces for appropriate eyelevel for reading. - More bicycle parking in the Create building"</i> <p>Student counsellors – has improved as they now are RUS coordinator as well and the new students will know them from the first day.</p>



	<p><i>STÅ 2017 – budget</i></p> <p>Short orientation about the meeting at 11 am.</p>
	<p>Students (SAH/RBK)</p> <ul style="list-style-type: none">- New member (STUD)
	<p><i>New member (STUD)</i></p> <p>SA and PR will suggest one to AN. Apparently HP is the next on the list from the election in December 2015. She is now an ordinary member.</p>
	<p>Students Supervisors (MRJ/RBK)</p> <ul style="list-style-type: none">- RUS 2016 – how was it?
	<p><i>RUS 2016 – how was it?</i></p> <p>24 students attended in the RUS-trip.</p> <p>There has been different events during the RUS period with a different number of participants. The social life seems OK at 1st semester.</p>
	<p>CAT-School (FH WRB)</p> <ul style="list-style-type: none">- “CAT om organisering” – final report- ArT Advisory Board – next meeting December 1, 2016
	<p><i>“CAT om organisering” – final report</i></p> <p>The progress is postponed until spring 2017. Awaits the accreditation of “Kommunikation og Digitale Medier”.</p> <p>Coming merge with CAT-School and Psychology and Music Therapy in one school under Communication.</p> <p><i>ArT Advisory Board – next meeting December 1, 2016</i></p> <p>The meeting is scheduled – Meeting – 5th semester performance – dinner. PD will have a talk to FH about the program and budget.</p>
4.	<p>Semester Evaluation Report – Spring 2016</p>
	<p>ArT4 - AM</p> <p>All students were quite stressed about the work with Stigsborg Brygge. AM will in the future not do a work like that again (competition).</p> <p>The work was good for some group and bad for others.</p> <p>Suggest that in the future you go back to the old way – with exhibition – and not doing prototypes in full size scale.</p> <p>Better to be close to your project than letting other people get the responsibility of collecting and exhibiting the project. Has to be your own responsibility.</p>



Collaborate with other outside the study – but within ArT timeframe.

We have to find a way to secure that all student are well in the group work – how can we help.

Supervisor – Semester coordinator – Head of Study.

Have a mechanism against bullying.

Group making – suggestion that you on 1st and 2nd semester are in fixed group (randomly).

ArT2 – Line M. B. Jespersen will be invited to the meeting.

ArT6 – PD will make the summary.

The evaluation are received late it was decided to postpone the 2nd and 6th semester evaluation.

AM is asked to make a summary of each semester evaluation – to the ArT Study Board to consider.

5. Planning Spring 2016

- Coordinators ArT2, ArT4 and ArT6
- International Study Trip

Coordinators:

ArT2: Jakob B. Sabra (PD will ask Jakob and the Department)

ArT4: Line Marie Brun Jespersen

ArT6: Ann Morrison

International Study Trip: Line Marie Brun Jespersen/Elizabeth Ann Jochum is asked by PD to make a proposal and budget for a study trip.

WBR will send out template for semester guides to semester coordinator.

And first draft must be handed-in December 9th at 12.00

Final edition January 16th 2017 at 12.00

6. Items for next meeting.

Study Board member (STUD)

2nd and 6th semester evaluation and educational evaluation.

Coordinator for ArT2

International Study Trip

Budget 2017 incl. requisitions

7. Any further Business.

Meeting ended at 15.40