



**AALBORG UNIVERSITY**  
DENMARK

**Study Board ArT & Technology**

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**ArT Study Board members**

Date: 23.01.2017

Case No.: Paste the file number

**ArT Study Board – meeting, January 20, 2017 at 9.00-12.00**  
**Rendsburggade 14 room 5.237**

**Minutes**

<i>Members</i>		<i>Present</i>	<i>Apologies</i>	<i>Not met</i>
<i>Ann Morrison</i>	<i>AM</i>	x		
<i>Elizabeth Ann Jochum</i>	<i>EAJ</i>	x		
<i>Morten Søndergaard</i>	<i>MS</i>	<i>skype</i>		
<i>Palle Dahlstedt</i>	<i>PD</i>	x		
<i>Kevin Rosenstand</i>	<i>KR</i>	x		
<i>Preya Ravichandran</i>	<i>PR</i>	x		
<i>Signe Aagaard Hæggqvist</i>	<i>SA</i>	x		
<i>Helene Pedersen</i>	<i>HP</i>		x	
<i>Malthe Roed Jensen (student counselor)</i>	<i>MRJ</i>	x		
<i>Falk Heinrich (CAT-school)</i>	<i>FH</i>	x		
<i>Winnie Ritterbusch (CAT-school)</i>	<i>WR</i>		x	
<i>Invited:</i>				
<i>Anthony Brooks</i>	<i>AB</i>		x	
<i>Minutes Taker:</i>				
<i>Anne Nielsen</i>	<i>AN</i>	x		

<i>Start of meeting:</i>	<i>9.00</i>			
<i>End of meeting:</i>	<i>11.45</i>			

**Next meetings:**

**ArT Study Board**

**ArT Advisory Board**

01.03.2017 15.00-19.00

Room RDB14.5.237



Items :	Subject:
1.	<b>Approval of Agenda 20.01.2017</b>
	item added: 8. Labs, equipment and students Hereby approved
2.	<b>Approval of Minutes 09.11.2016</b>
	approved
3.	<b>News:</b>
	<b><i>Head of Study (PD)</i></b>
	AM will leave AAU for a new position in Australia – Anthony Brooks will take over her place from Feb. 1, 2017. Note to the Dean of HUM.Fak. Semester start – February 1, 2017 at 10.15-12.00 Anthony Brooks will give a lecture to present his research and teaching area. And all the teachers will make a presentation of 5 min. each. Individual semester presentation for ArT2, ArT4 and ArT6 will be from 12.30
	<b><i>Students (SAH)</i></b>
	- <b><i>Election students 2017</i></b>
	New members are: 1. Signe Aagaard Håggqvist 2. Kevin Rosenstand 3. Preya Ravichandran 4. Jonathan Jung Johansen
	<b><i>Students Supervisors (MRJ)</i></b>
	Progress started in order to recruit a new Students Supervisors. To ensure the training and transfer of information and practice to the new student's supervisor – the CAT-school is asked for 2 month overlap. The position will be vacant from 01.05.2017.
	<b><i>CAT-School (FH/WRB)</i></b>
	Reorganisation/new constellation for School at the department of Communication and Psychology. All the study boards from the department will be together in one school. Name will be decided



next week by the dean.

The Study Boards are:

- Music Therapy
- Music
- Communication and Digital Media
- Psychology
- Art & Technology

Reorganisation of the old CAT study boards and their programmes will still be started after the accreditation of KDM.

WBR has been appointed Head of Section for the study administration at the department.

#### 4. Spring 2017

- **Semester guides**
  - **ArT2**
  - **ArT4**
  - **ArT6**
- **Semester rooms**

The Study Board decided to add to all semester guides:

- an overview of the total semester – visualisation
- to harmonise the report outline requirements
- still missing a coordinator manual – who will do?

#### **Feedback on submitted semester guides from the ArT Study Board meeting Jan 20th:**

##### **General comments:**

Jakob's info graphics showing relations between modules and courses of the 2nd semester was much appreciated, and should be included in all semesters. AMN will ask Jakob if he made it, or borrowed it from the website or similar material?

##### **2nd Semester – Jakob Borrits Sabra**

- 4th and 6th have semester report guidelines, which are relatively harmonized, according to the slight differences between semesters. Could you please add that to the 2nd semester, based on those in 4th and 6th?
- The study board would like to ensure that budget is in control for the external semester project, regarding, for example, travel and working hours, but also what the situation is for the part that it is after the semester has ended (where we assume the exhibition of the selected works is financed by the festival itself). This is to ensure that you will have good working conditions and will not be overloaded. We also want to ensure that you are in touch with Line about the experiences from the last time we had this collaboration (when she was coordinator). It is especially important to see that the selection of works to be included in the actual festival is handled in a good way, and that there are good solutions for those students/projects that are not selected.
- Please check literature lists and fill in pages for all literature in appropriate columns,



and check the box for Digital Upload, where appropriate.

- There are some "???" marked in the basic electronics course - sort out this.
- Put the examination descriptions in the head of each course, which is the standard way.
- The 2nd semester guide seems to be based on a different template than the others (not the official one which was mailed out). Last year we stopped having all courses in a table in the Word document, since it made it very hard to edit, and affected the page flow in a bad way. Could you please convert the table to a normal flow document? (Word: Select the table by clicking above the top cell. Then choose Table Tools - Layout - Convert to Text, uncheck "Convert nested tables")
- The Art in Context I content should be synchronized between 2nd and 4th semester. Elizabeth and Morten will double-check that out and send you an updated version.

#### 4th semester – Line Marie Bruun

- The Art in Context I content should be synchronized between 2nd and 4th semester. Elizabeth and Morten will double-check that and send you an updated version
- Please check literature lists and fill in pages for all literature in appropriate columns, and check the box for Digital Upload, where appropriate.
- There are some yellow markings in the documents. Do they signify things that are not completed yet? Please fix this.

#### 6nd semester - FH & PD

- The Art & Entrepreneurship section is missing.
- Check with Ståle Stenslie about the Mobile Technologies course. It seems to be very similar to previous courses (Art Based Research Fall 2016, Artistic and Methodologies Fall 2016). There has also been critique from students that the mobile platforms used in these courses have severe limitations). Ask him to revise if needed, to avoid repetition of contents.

#### Semester rooms 2017.

ArT has been asked for the possibility of letting Media Art Cultures having one half of the semester room in spring 2017. There have been made a plan for sharing the rooms:

room RDB14 4.206 – ArT4 (26 students)

room RDB14 4.213 – ArT6 (26 students) and MAC2

room RDB14. 4.226 – ArT2 (37 students)

Room 4.213 will be divided into two – for ArT6 and MAC2 during the first period with lessons and back into one room when working in the project period.

It was decided that FH and MS will work out a plan for the ArT Study Board to accept.

#### 5. Budget 2017

- **Requisitions spring 2017**
- **Study budget 2017**
- **Study trip 2017 (budget for teachers)**



	Postponed for next meeting.
	FH mentioned that it is possible to reply for funding extra for trips to support students work outside AAU – connected to the project work – for travelling and materials and working with external collaboration projects.
<b>6.</b>	<b>Future head of Studies (FH)</b>
	Short up-date – from Feb. 1 there has to be pointed out a new Head of Studies as PD haven't got the time for the job.  At the moment it is not possible to find a candidate within the ArT Study Board.  As the item wasn't discussed to the end PD/FH ask the study board members to think about a solution and send it to the ArT board for further discussion.
<b>7.</b>	<b>“Studiestartsundersøgelse”</b>
	Postponed for next meeting.
<b>8.</b>	<b>Labs, equipment and student</b>
	Postponed for next meeting.
<b>9.</b>	<b>Items for next meeting.</b>
	<ul style="list-style-type: none"><li>- “Studiestartsundersøgelse”</li><li>- Labs, equipment and students</li></ul>
<b>10.</b>	<b>Any further Business.</b>
	<ul style="list-style-type: none"><li>- <b>Next meetings</b></li></ul>
	CAT-school questions - will it be possible to add some questions in the final semester evaluation: <ul style="list-style-type: none"><li>- evaluation of the external collaboration across the semesters.</li><li>- what worked/what didn't?</li></ul>
	Study Regulation changing – back to the version 2012.
	Exhibition group has to be set with a teacher coordinator as Head.
	Dates for next meeting will be sent via doodle.