



AALBORG UNIVERSITY
DENMARK

ArT Study Board members

Study Board ArT & Technology

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Case No.: Paste the file number

ArT Study Board – meeting–, April 6, 2016 at 12.30-15.30
From 15.00-15.30 meeting with Jeppe Fink, Aalborg Kommune.

Rendsburggade 14 room 5.263

Minutes

<i>Members</i>		<i>Present</i>	<i>Apologies</i>	<i>Not met</i>
<i>Ann Morrison</i>	<i>AM</i>	x		
<i>Betty Li Meldgaard</i>	<i>BLM</i>	x		
<i>Morten Søndergaard</i>	<i>MS</i>	x		
<i>Palle Dahlstedt</i>	<i>PD</i>	x		
<i>Preya Ravichandran</i>	<i>PR</i>			x
<i>Rebekka Kolding Borum</i>	<i>RKB</i>	x		
<i>Signe Aagaard Hæggqvist</i>	<i>SA</i>	x		
<i>Signe Smedegaard Frederiksen</i>	<i>SSF</i>	x		
<i>Malthe Roed Jensen (student counselor)</i>	<i>MRJ</i>	x		
<i>Falk Heinrich (CAT-school)</i>	<i>FH</i>	x		
<i>Winnie Ritterbusch (CAT-school)</i>	<i>WR</i>	x		
<i>Maria Norup Jensen (trainee)</i>	<i>MNJ</i>	x		
<i>Minutes Taker:</i>				
<i>Anne Nielsen</i>	<i>AN</i>			

<i>Start of meeting:</i>	<i>12.30</i>			
<i>End of meeting:</i>	<i>16.00</i>			

Next meetings:

ArT Study Board
04.05 – 13-16

ArT Advisory Board
01.12.2016, 14.00-18.00



Item.	Subject:
1.	Approval of Agenda
	Approved
2.	Approval of Minutes 16.02.2016 (Attached)
	Next meetings have to be rescheduled – May 4 is OK. AN will send out new dates for other meetings.
3.	News:
	Head of Study (PD)
	PD has had a busy semester and he is now trying to catch up on all issues. A lot of issues have to be solved – see point from students.
	Relate (FH)
	No news.
	Students (SAH/RBK)
	Lab equipment. Head of Study announcement to the students. Joint semester meeting. Semester account. Bachelor party budget. Budget for buying technology. Approval of semester guides. Labs - rules in relation to other studies.
	Rules for the labs and access to the labs – which labs and what can be used or not used. SAH has been in contact with Hans Jørgen Andersen (AD:MT) about access to LABs in Create. Overall, the ArT students haven't got access to labs that are not paid by HUM – because TEK-NAT is paying the rent and because of less capacity in the labs. Wood-Lab. No access unless there can be made an agreement with Thomas Kristensen (TK) and under his supervision. Metal-Lab. No access alone. Access under supervision of TK. Electrical Lab – Access under supervision of TK. With optimal conditions there should be access to all labs in Create for all the educations in Create and possibility to share equipment equally. Still a way to go – but the lab situation is a department issue – and not a school or Study Board issue. PD will give TK an orientation about the situation and send a note to the two departments. Some smaller equipment to work with wood should be brought to be used in ArT-Lab. SAH will send a wish list to PD and he will negotiate with the KOM department. And he will ask for a budget to buy material to run the ArT Lab from the department. Buying technology There is a smaller budget for each semester of 6.000 kr. these can be used for smaller technology that can be reused at later semesters. Head of Study announcement to the students Because of an extremely busy semester PD haven't had the time for a welcome letter to the students – he is still trying to catch up all issues.



Joint Semester meeting

28.04.16 from 12.30-16.30 room Rdb 14. st/5.125/127. PD send out invitation to ArT students and supervisors. AN will upload the activity in Cal Moodle.

Approval Semester Guides

Want to settle the procedure of approving Semester Guides, as there still are some descriptions that are missing. – The board did approve all semester guides under certain conditions – and they want to make sure this will be held in the future. At last Study Board meeting it was decided to point out a member to be in charge of this task.

The semester guides has to be approved:

Fall – June 15

Spring – December 15

The study board will strive towards continuity in the teaching.

Semester account

See under budget. If the amount at ArT6 isn't used it can be transferred to BA-party end of June.

Labs – rules in relation to other studies

PD will have a talk to TK and try to make a solution with the departments KOM/AD:MT

Students Supervisors (MRJ/RBK)

no news

CAT-School (FH/WRB)

New budget systems – feedback for the department every month – have to explain the reasons why we do not follow the budget (if we do not).

Drastically increase in the control of the finance spending. Should secure that the budget will be spent in proper time before December.

CAT study counsel

Has decided that all exams will be run through Digital Exam. And that all supervisors can ask for help getting the project printed by a student's helper. WR will send out a note for ArT teachers with a time schedule for ordering print – important that the print is ordered in time otherwise you have to print yourselves.

4. Educational evaluation BA2015 (WBR) – (attached)

Art Educational Evaluation

The Study Board wants a higher response rate (48%).

The overall impression of the educational evaluation is that the ArT bachelors in general consider the education to have been at a satisfactory academic level, has been somewhat coherent and has met the learning objectives presented in the competence profile. However, a few students have complaints and are unhappy with the program.

The Study Board comments generally:

- The students think that evaluation is about complaining. Students should use the evaluations for constructive criticism and praise.
- Most of the criticisms presented in the evaluation are things that the Study Board are already discussing and are aware of.
- The year was hit very hard on the financial crisis, and as a result hereof many changes.

In terms of competences, the students generally feel that the competences have been met somewhat or to a high degree; however the Entrepreneurship skills connected to the course about entrepreneurship has had bad evaluations even though the teachers are the same as last year.



	The Study Board notes that the Module in the study regulation is broadly described and designed for skills about curating and business (The cultural Industry). The Study Board will strive to ensure that these objectives are emphasized and the teachers aware of this in the process of the approval of the coming semester description. MS is suggested as a potential teacher for the next semester.
5.	RUS-arrangement Fall 2016 (PD/BLM)
	AN can start hiring coordinator (50 hours) and 3 tutors (25 hour each). Book a cabin for the weekend. The student's supervisors have to be a part of the RUS arrangement.
6.	Teacher meeting (PD/SA)
	SA will collect data for the topic and the Study Board will decide how to frame the discussion.
	August 18, 2016. from 9 am to 4 pm.
7.	Budget 2016 (PD) (attached)
	Studieenhedsbevilling (PD)
	AN gave a short orientation of the years the budget – and it was approved. FH noted that KDM has brought license for Lynda Campus Higher Education Partial – which can be used for ArT students as well. Note to be sent to all students at CAT-school.
	Hours for Study Board Work (PD)
	The tasks were divided at last meeting. PD, MS, AM and FH will discuss how the 190 hours for administrative task in the Study Board has to be divided – orientation at next Study Board meeting.
8.	Requisitions Fall 2016 (MS)
	MS is still working on the requisitions.
9.	Semester coordinators Fall 2016 (MS)
	ArT1: Jakob Borrits Sabra. ArT Study Board suggestion. AM will ask at AD:MT if possible. ArT3: Markus Löchtefeld/AM (co-coordinator). ArT5: Elizabeth Ann Jochum.
10.	Items for next meeting.
	Strategy and plan of action for ArT Study Board (attached). Semester coordinator manual (see Manual from KDM) http://www.kdm.aau.dk/undervisere/ankerlaererfunktioner/
11.	Any further Business.
	Next meeting: 04.05.2016. Other meeting days has to be changed. AN will send out propositions.



Meeting with Jeppe Fink (JF) and Mette Bjelke (MB), coordinator for the City Centre, Aalborg Kommune (AK).

PD, AM, BLM, RKB, SSF, WR, AN

From the department City and Urban Planning, Aalborg Kommune (AK).

BLM met JF – at Parking Day in fall 2015 and got in contact about interactive arrangements in the City.

To make a formalized collaboration between AAU and AK – ArT students might have interest in some project that AK is starting up.

MB - This year AK is changing Danmarksgade kvarteret into an Urban Space.

Grønttorvet is planned to be moved to another place and then get other activities at the existing parking place at Aagade.

AK – is looking at the city centre – working on taking the parking spaces out of the city and turns them into green spaces. With pedestrian paths through the centre city.

They are working on a project that can be presented for the politicians – starting from the summer – hopefully.

PD is interested if we can be sure there will be a project.

MB cannot promise that Danmarksgade will be decided by the politicians – but can promise that there can be another spot in the centre.

She is the coordinator for all city centres – from Musikkens hus and to the Limfjord Broen.

No funding – contact only.

The coordinator for ArT1 will contact MB when appointed.

We are talking about the fall 2016 semester.