



**AALBORG UNIVERSITY**  
DENMARK

**Study Board ArT & Technology**

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Case No.: Paste the file number

**ArT Study Board – meeting–June 10, 2015, at 13-16  
Rendsburggade 14 room 5.263**

<i>Members</i>		<i>Present</i>	<i>Apolo- gies</i>	<i>Not met</i>
<i>Ann Morrison</i>	<i>AM</i>	x		
<i>Morten Søndergaard</i>	<i>MS</i>		x	
<i>Line M. B. Jespersen</i>	<i>LMBJ</i>	x		
<i>Ståle Stenslie (Head)</i>	<i>SS</i>	x		
<i>Nanna Maria Kofod Schmidt (Vice)</i>	<i>NMS</i>	x		
<i>Freja Berger Petersen</i>	<i>FBP</i>		x	
<i>Signe Smedegaard Frederiksen</i>	<i>SSF</i>	x		
<i>Signe Aagaard Hæggqvist</i>	<i>SAH</i>	x		
<i>Elizabeth Ann Jochum (suppleant)</i>	<i>EAJ</i>		x	
<i>Lance Putnam (suppleant)</i>	<i>LP</i>	x		
<i>Benjamin Hugo Lager (suppleant)</i>	<i>BHL</i>		x	
<i>Palle Dahlstedt</i>	<i>PD</i>	SKYPE		
<i>Rebekka Kolding Borum (student counselor)</i>	<i>RKB</i>	x		
<i>Falk Heinrich (CAT-school)</i>	<i>FH</i>	x		
<i>Winnie Ritterbusch (CAT-school)</i>	<i>WR</i>	x		
<i>Minutes Taker:</i>				
<i>Anne Nielsen</i>	<i>AN</i>	x		
<i>Start of meeting:</i>	<i>13.00</i>			
<i>End of meeting:</i>	<i>16.45</i>			

**Next meetings: ArT Study Board 12.08.15 - 9 am**  
**or**  
**21.08.15 – 1 pm** **ArT Advisory Board**



in	Subject:	Attached	Information	Debate	Decision
1.	<b>Approval of Agenda 10.06.2015.</b>				
	Approved				
2.	<b>Approval of Minutes – meeting 15.04.2015</b>	X			
	Approved				
3.	<b>News:</b>				
	<p><b>Head of Study (SS)</b></p> <ul style="list-style-type: none"> <li>- ArT-Lab</li> <li>- Semester statistic – Fall 2014 to be discussed</li> </ul>				
	<p>Guest lecture June 11. Sarah Bay Cheng.</p> <p>SS has been offered a new part time job as head of PNEK – Produktionsnettverk for Elektronisk Kunst, <a href="http://www.pnek.org">www.pnek.org</a> in Norway</p> <p>ArT-Lab</p> <p>At the beginning of the semester a longer meeting for all students should be conducted. Purpose: to present teachers, facilities, quick guide to academic expectations, safety regulations and how to use the different Labs and facilities etc.</p> <p>All equipment ought to be on-line and possible to book by students in advance.</p> <p>The ArT board suggest that there is hired one person as ArT-Lab staff. SS will contact the department for a solution.</p> <p>Students have experienced issues with borrowing equipment from the Art-lab. SS will follow up.</p> <p>Budget for the FAB-lab has been settled - 110.000 kr. for buying equipment.</p> <p>LMBJ – make a plan for buying material for the FAB-lab.</p> <p>Move fast forward and buy the stuff – give the students training so it can be used in the ArT-Lab. Buy as much as we can before semesterstart. SS will contact IT department.</p> <p>There will be some extra hours due to higher STÅ numbers.</p> <p>Semester statistics has been sent out for information.</p>				



	<b>- Relate (SS)</b>				
	No news				
	<b>- Students</b>				
	<p>Complaint from students that other students have access for their group room.</p> <p>Several solutions were discussed – until further it was decided to observe how it will function next semester.</p> <p>Regarding the exhibition: there were comments about the missing booklet. The booklet should be present at the exhibition opening. Also the overview plan for the exhibition should be better.</p> <p>Time for exhibition – Day 1: 16.00-22.00 OK Day 2: 12.00-17.00 didn't work. Both exhibition days should be in the evening.</p> <p>SS suggest that the exhibition will be discussed at a teacher meeting in fall 2015.</p>				
	<b>- Students Supervisors (NMKS/RKB)</b>				
	<p>Studying abroad. The length of study abroad should be only 1 semester (from the Study regulation). However, it is always possible to seek for dispensation. The Dimensioning reform calculate the grade point average of the number and ECTS to enter a master degree. As studies abroad are not graded it is therefore not a good idea to be abroad more than one semester. It makes it difficult to choose other master programs than the one students are given the privileged right to enter.</p> <p>The student supervisors will arrange a meeting to inform students about the possibilities.</p>				
	<b>- CAT-school (FH/WRB)</b>				
	No news.				
4.	<b>Video</b>				
	Julija Spicina won – SS will contact her.				
5.	<b>Proposal about “Studieenhedsbevillingen”</b>	X			
	<p>The study board has put 60.000 in the ArT budget for next years semester accounts.</p> <p>Suggestion: The semester accounts are transformed into an account for <b>Activities+Teaching Materials</b></p>				



Purpose:

- Focus on collaboration with external partners in the form of various activities: visits to galleries/events/artists/industries
- Focus on workshop-like, practical activities in relation to smaller course modules, which will strengthen the students practical skills
- Introduce students to more and professional materials
- Attention and focus on high quality materials in exercises and workshops
- Investments in tools/materials that can be useful for future semesters too, will not have to come out of one semesters account. Example: this account could pay for materials we need every year for the exam: easels,lamps etc.
- This proposal will save Anne alot of work: she will not have to manage refunds to all groups.

Each semester get funding for a visit a location relevant for the semester approx. 5000,-

That could be:

ArT1: Artist visit/supplement funding for RUS trip – other?

ArT2: AiC trip to i.e. Århus

ArT3: HAT trip to i.e. Århus

ArT4: supplement funding for Study Trip

ArT5: Artist/Industry visit

ArT6: Supplement funding for Bachelor projects

The Activities+Teaching Materials Account also pay for:

Print of exhibition catalogue each semester

Organisation:

Semester coordiator plan the semester visit –budget max dkr 5000 -



	<p>and submit the plan+budget together with semester guide.</p> <p>Module coordinators plan teaching activities and make a budget for needed materials. Budget max in total pr. Semester 3500dkr. Submit together with semester guide.</p> <p>4500,- pr semester pays print of exhibition catalogue.</p> <p>Excess money pays for materials for the Art Labs.</p> <p>The suggestion was approved from fall15.</p>				
6.	<b>Selvevaluering</b>	X			
	<p>An evaluation board is to approve the “selvevalueringsrapport” that has been sent out.</p> <p>The participants in the self evaluation meeting are</p> <p>External: Maria Hallström Reimer, Malmø</p> <p>Potential employer: Johanne Priem Bugge, Aalborg</p> <p>Comments to report draft:</p> <p>It was decided to re-count the number of D-VIP including guest lecturers</p> <p>It was suggested to include a comment regarding Lack of Associated Professors and to recommend to hire qualified Associated Professors</p> <p>Important to mention:</p> <ul style="list-style-type: none"><li>- that there is an ArT Alumni in the advisory board</li><li>- Mixed skillset in the advisory board – national and international.</li></ul> <p>The board is meeting August 26 at 12.30. FH, WBR, SS, NKS, LMBJ, AN,</p> <p>The Study Board decided to invite teachers and students to the meeting (moodle).</p>				
7.	<b>Fall Semester 2015</b>	X			
	<b>- Requisitions</b>				
	<p>Coordinators for Fall 2015:</p> <p>ArT1 Betty Li Meldgaard (not confirmed reemployment)</p> <p>ArT3 Lance Putnam</p> <p>ArT5 Elizabeth Ann Jochum</p>				



	There is still some issues to be solved – as we still have to distribute the hours different. SS/AN				
8.	<b>Proposal for change of the ArT admission requirements</b>	X			
	<p>SS propose to change the admission requirements for ArT,</p> <ul style="list-style-type: none"> <li>- Second language to be skipped</li> <li>- History of Technology added as an option to History.</li> </ul> <p>The Board agreed in both.</p> <p>Deadline August 3. Has to be send to the Faculty of Humanities before Summer vacation. (SS/WRB)</p>				
9.	<b>Items for next meeting</b>				
10.	<b>Any further Business.</b>				
	<p>Next meeting:</p> <p>August 12 at 9 am.</p> <p>Deadline semester guide – August 5 at 10 am.</p> <p>September 2, 2015 – All Art students and teacher meet for a formal bonding day /session. Content: overview of what will happen at ArT.during fall 2015 + what is expected of students, courses, outcome, academic level etc..</p> <p>LMBJ will think about a program for 2 days and return with a proposal.</p> <p>Presentation – Event like session – Information – Study abroad – Student Counsellors.</p> <p>Formalities – Informalities.</p>				