



AALBORG UNIVERSITY
DENMARK

Study Board ArT & Technology

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Date: 12-01-2015

Case No.: Paste the file number

ArT Study Board – minutes December 18 – 2014, at 1-4 pm
Rendsburggade 14 room 5.263

Members		Present	Apolo- gies	Not met
Ann Morrison	AM		x	
Morten Søndergaard	MS	skype		
Line M. B. Jespersen	LMBJ	x		
Ståle Stenslie (Head)	SS	x		
Nanna Maria Kofod Schmidt (Vice)	NMS	x		
Freja Berger Petersen	FBP	x		
Carina Spure Nielsen	CSN			x
Rebekka Kolding Borum	RKB			
Elizabeth Ann Jochum (suppleant)	EAJ	x		
Lance Putnam (suppleant)	LP	x		
Falk Heinrich (CAT-school)	FH		x	
Winnie Ritterbusch (CAT-school)	WR	x		
Minutes Taker:				
Anne Nielsen	AN	x		
Start of meeting:	13.00			
End of meeting:	17.00			

Next meetings: ArT Study Board 21.01.15

**ArT Advisory
Board**

**May 8, 2015
at 2-8 pm**



Item.	Subject:	Attached	Information	Debate	Decision
1.	Approval of Agenda 18.12.2014 Approved. Since the board has no vote because of the number of present members – some of the subjects will be postponed to the next meeting.	X			
2.	Approval of Minutes – meeting November 12, 2014 Approved.	X			
3.	News:				
a.	Head of Study (SS) Høring over Politik for studie- og karrierevejledning på Aalborg Universitet og Retningslinjer for decentrale studievejledere på Aalborg Universitet (received in Danish only) Aalborg Universitets Politik for studie- og karrierevejledning består af: 1. Politik for studie- og karrierevejledning på Aalborg Universitet: beskrivelse af de overordnede målsætninger og indsatsområder for vejledning på AAU. Udkast til politik er vedlagt. 2. Udmøntning af Politik for studie- og karrierevejledning på Aalborg Universitet. Udkast er vedlagt som bilag 1. 3. Regelgrundlag for vejledning og forpligtelser mv. Udkast er vedlagt som bilag 2. 4. Særlige indsatser for studie- og karrierevejledningen på AAU: Arbejdsgruppen har, med Styregruppens opbakning, identificeret seks områder, som er vigtige at sætte fokus på og arbejde med i den kommende selvevalueringsperiode (dvs. at de gælder for tre år af gangen). De særlige indsatser for studie- og karrierevejledningen på AAU for 2014-2016 vil bestå i at sikre følgende: 5. At der på alle uddannelser er adgang til decentral studie- og karrierevejledning, og at alle vejledningssenheder som minimum ugentligt tilbyder potentielle og nuværende studerende adgang til personlig og telefonisk vejledning i semesterperioderne. Ansvarlig: Studieleder og studienævn 6. At der ved udbud af nye uddannelser også er adgang til decentral studie- og karrierevejledning forud for igangsættelsen af uddannelsen. Ansvarlig: Skoler og/eller studienævn 7. At der udbydes introduktion til PBL for alle nye studerende med henblik på undervisning og vejledning i kriterier for akademisk arbejde. Ansvarlig: Skoler og studienævn				



8. At der udbydes kollektive og individuelle tilbud i studieteknik og eksamens-træning til alle studerende med behov.
Ansvarlig: Skoler og studienævn
9. At der skal tages stilling til, hvorvidt Aalborg Universitet skal have vejled-ningstilbud til studerende med særlige behov, fx ift. studerende med psyki-ske udfordringer såsom stress, angst, ADHD mv. Og ligeledes, hvor opga-verne i så fald skal forankres, og hvordan det skal sikres.
Ansvarlig: Direktion og prodekaner
10. At alle studie- og karrierevejledere løbende deltager i kurser for vejledere og netværksmøder med henblik på at kunne tilbyde professionel, faglig kompe-tent og etisk korrekt vejledning.
Ansvarlig: Studieforvaltningen og studielederne

The ArT studyboard has these following comments:

1. Are bachelor students qualified to provide advice to other Bachelor students about their career and which masters to attend?
2. Introduction to PBL during ArT 1st semester is OK- but what about the exchange students? They do not get any PBL introduction. This needs to be coordinated with other students from CAT-school.
3. Introduction to study techniques should be a centralized task. How can a small study afford to fulfill the demands? ArT needs both hours and financial support to fulfill such a demand.
4. We strongly suggest that AAU offers a professional counseling ser-vice in the area of psychology and stress management. This is best offered through a centralized office open to all students.
5. There are courses, but they are not often enough. We advise to offer more courses throughout the year. This makes sure that students can participate in spite of exam and other obligations.

Studiestartundersøgelse E14

7 students out of 36 answered the questions.

The answers are relevant for the people that makes the introduction and the welcome for 1st semester.

The board agreed and accepted the report with the remark that it would be nice if all students answered the questions. EAJ suggest that the questions will be brought up during semester group meetings and there will be time to answer the questions. The board suggests that the questions will be a part of the PBL module in 1st semester.

ArT fall Exhibition

SS – the exhibition was a success.

Most of the projects were successful both on a technical and artistic level.

Some issues about turning the lights off and on in the big hall. This was fixed with the help of an electrician.



Great honor to the students for a great job.

FBP told about a lot of frustrations amongst the students. There were problems with the building officers and practical issues in the new building.

It has been a large task for one student to be in charge of the exhibition. The board suggests that it should be an employee in the future.

LP hope that the students will document the work to be used next year.

The board decided that:

- The next study regulation should include the description of a new course in Exhibition planning/Curating.
- Teacher in charge / a proof reader
- Student in charge of collecting information from the exhibiting groups.

Dimensioning

Ståle was in an open meeting with Rector – It is expected that the ArT Study will be dimensioned. A max of student intake is to be expected around 40-42. There is still no date when it will start.

11. Advisory Board

2 persons want to leave the advisory board. Head of Study is now the Head of Advisory Board. Notice this is a decision from HUM FAK. The ArT Studyboard urges to change these regulations and change it back to how it was earlier. It is important that there is an external head of the Advisory Board, also according to accreditation.

Please send names to SS and AN be discussed at the next meeting.

Suggestions for potential new members (from the Advisory Board meeting in November 14):

- Mie Olesen (Aalborg symphony Orchester)
- Jacob Goetz (Sonic College)
- Esben Danielsen (Roskilde Festival)
- Visit Aalborg
- International ArT festival
- Politician
- Museum – science centers – Statens Museum for Kunst/Louissianna/AROS
- Mathilde Schytz Marvit (Region Hovedstaden)
- Urban Planning
- Ulla Tofte, Golden Days.
- *Obel Guest Doug Sery*

Was very pleased about the exhibition.

12. Safety rules

Safety Rules has been made and put up in the lab.

Their soundness was confirmed in a meeting between Ståle and Head of Security Arne Nielsen.

HUM Fak will take over the Electronic Lab and there will be access for all stu-



	<p>dents.</p> <p>Art Students needs access for metal- and wood lab as soon as possible. This is very urgent and necessary for ArT to fulfill its study regulations. This issue has to be solved by HUM-FAK/TEK-NAT-FAK/ Department of Communication /AD:MT.</p> <p>FH has asked for a ¼ position for Lab work and it is in progress.</p> <p>Safety course – 1st semester still needs the safety course. There are no access to the labs and it is not possible because AD:MT haven't got the time to give it. Action: <i>SS will contact Head of Department AD:MT.</i></p> <p>Complaint over exam</p> <p>Nanna deltager herfra.</p> <p>The ArT Studyboard discussed the complaint. It was decided to offer the two students a new examination because of the confusing text in the study regulation. We apologize of the mistake – this needs to be corrected.</p> <ul style="list-style-type: none"> • Re-examination will happen according to point a) in the study regulation from 2014. See description of Module 17 on p. 31 in the 2014 version. • There will be a new examiner. • The examination will include the same artifact, but with a new written report. 				
b.	<p>- Relate (SS)</p> <p>No news</p>				
c.	<p>- Students (NMKS)</p> <p>No news.</p>				
d.	<p>- Students Supervisors (NMKS/RKB)</p> <p>No news.</p>				
e.	<p>- CAT-school (FH/WRB)</p> <p>No news.</p>		X		
4.	<p>Revision of Study Regulations.</p> <p>SS gave a short orientation about the plans for a new study regulation (from Sept. 2015) – and he will in co with the coordinators consider which courses can be cancelled, see next item (5).</p> <p>The Task Force group will continue the work and send a suggestion for a new study regulation to be discussed at the next ArT board meeting.</p>	X			
5.	<p>Budget situation Spring and Fall 2015</p> <p>Budget for Spring15 is – 2580 hours and for Fall 15 - 2240 hour. I.e. there has to be cut back 80 hours in spring and even more in fall.</p>				



	<p>It was decided that the 5 ECTS modules will be paid like this:</p> <p>2 ECTS Courses – 8 lesson of 2 hours = 64 hours. 3 ECTS Supervision – 0,5 hours/ECTS/Student.</p> <p>ArT4 have to reduce 2 ECTS courses and SS will contact the coordinator to find these 2 ECTS – which in turn will increase the amount of ECTS for supervision.</p> <p>Requisitions Fall 2014:</p> <ul style="list-style-type: none"> - 10 hours for Alumni work - LMBJ - 20 hours for the task force group in Fall 2014 – SS, EAJ, LP, FH - 10 hours for Study Practice for EAJ and RKM <p>Task for next year will be to go through the web – marketing – advertising.</p>				
6.	<p>Semester Guides Spring 2015 ArT2, ArT4 and ArT6</p> <ul style="list-style-type: none"> - FH LandShape festival 2015- June 2015 in Hirtshals – www.land-shape.dk <p>Action: Send the plan for BLM to be a part of ArT6.</p> <ul style="list-style-type: none"> - EAJ suggests a new Play and Event (Module 20): Designing ludic events and participatory artefacts using mobile robotics. <p>Before there will any decision can be made, SS will contact the coordinator of ArT6 to get an overview of course content for the module 20.</p> <p>Depending on plans for Semesterguides Spring 2015 the board will decide on proposal to be offered.</p> <ul style="list-style-type: none"> - Module 32 Art in theory and practice. <i>(Postponed)</i> 	X	X		
7.	<p>LAB situation at ArT, Status Quo. <i>(Postponed)</i></p>		X		
8.	<p>Semester Themes. (How strict and is it absolute or more of a guide line?) (SS) <i>(Postponed)</i></p>			X	
9.	<p>Exam format Modul 16 and 18. <i>(Postponed)</i></p>	X			X
10.	<p>Academic writing. <i>(Postponed)</i></p>	X			
11.	<p>Is there a requirement for the number of pages students have. <i>(Postponed)</i></p>				
12.	<p>Privacy rules at AAU. http://www.informationssikkerhed.aau.dk/regler/studerende/ <i>(Postponed)</i></p>				
13.	<p>Items for next meeting</p> <ul style="list-style-type: none"> - Prepare How to integrate/curate the semester exhibition. 				



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	- <i>Advisory Board – Members.</i>				
	- Cooperation between ArT and “Musik Konservatoriet Aalborg”-FH				
14.	Any further Business.				