



**AALBORG UNIVERSITY**  
DENMARK

**Study Board ArT & Technology**

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Case No.: Paste the file number

**ArT Study Board – meeting October 30 – 2014, at 13-15  
Rendsburggade 14 room 5.237**

<i>Members</i>		<i>Present</i>	<i>Apolo- gies</i>	<i>Not met</i>
<i>Ann Morrison</i>	<i>AM</i>	X		
<i>Morten Søndergaard</i>	<i>MS</i>		X	
<i>Line M. B. Jespersen</i>	<i>LMBJ</i>	X		
<i>Ståle Stenslie (Head)</i>	<i>SS</i>	X		
<i>Nanna Maria Kofod Schmidt (Vice</i>	<i>NMS</i>	X		
<i>Freja Berger Petersen</i>	<i>FBP</i>	X		
<i>Carina Spure Nielsen</i>	<i>CSN</i>			X
<i>Elizabeth Ann Jochum (suppleant)</i>	<i>EAJ</i>		X	
<i>Lance Putnam (suppleant)</i>	<i>LP</i>			X
<i>Rebekka Kolding Borum (student counsellor)</i>	<i>RKB</i>		X	
<i>Falk Heinrich (CAT-school)</i>	<i>FH</i>	X		
<i>Winnie Ritterbusch (CAT-school)</i>	<i>WR</i>	X		
<i>Minutes Taker:</i>				
<i>Anne Nielsen</i>	<i>AN</i>	X		
<i>Start of meeting:</i>	<i>13.00</i>			
<i>End of meeting:</i>	<i>16.15</i>			

**Next meetings: ArT Study Board**  
12.11.14  
17.12.14  
21.01.15

**ArT Advisory  
Board**

**November 21. 2014  
– 14.00-20.00**



Item.	Subject:
1.	<b>Approval of Agenda 30.10.2014</b> Approved
2.	<b>Approval of Minutes – meeting September 24th 2014.</b> Approved
3.	<b>News:</b>
a.	<p><b>- Head of Study (SS)</b></p> <p><b>- FAB-LAB update</b></p> <p>The department of Communication is willing to donate an amount for the FAB-LAB. The ArT Study Board has to send an up-dated list of equipment and a list over needed equipment for the Lab. AM will work out a list to be sent to SS - by end of November.</p> <p>There has been appointed a Lab-group of students - Lasse Madsen, Andreas Jørgensen both from ArT5, Nikolaj Andersen, Alf Jensen both from ArT3, Jens Hovgaard, Imre Mark Petkov from ArT1 and JTS.</p> <p>SS has a meeting (December 14<sup>th</sup>) with CAT-school, KOM and head of IT-Staff about equipment, decoration and use of FAB-LAB.</p> <p><b>- New Student member of ArT Board</b></p> <p>Rebecca Kolding Borum will take over the free position.</p> <p><b>- Next Advisory board meeting Nov 21<sup>st</sup></b></p> <p>SS is in contact with Johanne Bugge about the Agenda.</p> <p>Presentation of a student projects – FBP's group.</p> <p>Suggested theme for the advisory board - skills and competencies needed for and by the jobmarket</p> <p>The Advisory Board is asked to discuss employability for the ArT bachelors.</p> <p>Based on the data collected on the ArT Bachelors (ArTie) the Study Board would like the Advisory Board to discuss the job market requirements and compare them to the modules of the Art Programme.</p> <p>Is there a balance between the job market needs and the competences of the ArT Bachelors? Which knowledge, skills and competences should be strengthened/emphasized in order to optimize the education for the future job market?</p> <p>There is currently no official statistics, but AAU is working on a regular employability report for all studies. (Danmarks Statistik).</p>
	<b>Semester Coordinators Spring 2015</b> LMBJ ArT2 AM ArT4 BLM ArT6
b.	<b>- Relate (SS)</b> No news.



c.	<p><b>- Students (NMKS)</b></p> <p>There has been some talk about the dimension and worrying about the possibilities to be accepted on a master.</p> <p>There has not been any action at this moment.</p>
d.	<p><b>- Students Supervisors (NMKS/RKB)</b></p> <p>Students Internship last week. 27 students participated. The program was for 3 days. EAJ and Rasmus Krarup Madsen gave a lesson each. There has been only positive feedback from the participants.</p> <p>SmartPhone for the supervisors. Decision: keep the one they have. AN will contact JTS and tell him.</p>
e.	<p><b>- CAT-school (FH WRB)</b></p> <p>Short info about dimension progress. We are waiting for the political decisions before anything can be done.</p> <p>FH is asked to send out an official e-mail when we get the final decisions. WBR will tell FH.</p>
4	<p><b>Evaluation Spring 2014</b></p> <p>ArT2: Approved at last meeting.</p> <p>ArT4: needs final approval. AM will make a new report after the boards discussing the evaluation and it will be sent by e-mail to the ArT Study Board to be finally approved.</p> <p>It was decided not to use external censors which are involved in other ArT activities</p> <p>ArT6: needs final approval Was approved.</p>
5.	<p><b>- Key figures for Employment</b></p> <p>We are looking forward to seeing the key figures to present to the Advisory Board. RKB and LMBJ will continue the work.</p>
6.	<p><b>Requisitions 2015</b></p> <p><b>Planning Spring 2015 (SS)</b></p> <p><b>- Semestercoordinators, Dates, International Studytrip</b></p> <p>Taxameter for 1 STÅ is 70 hours in Spring 2015. We still do not know the taxameter for Fall 2015. SS and AN have had a meeting where the requisitions was planned and teachers/supervisor was settled. AN asked the Study Board to please notice that the requisition's hours might change because the ArT Study Board still haven't got the final budget from the faculty.</p> <p>The final names were settled at the Study Board meeting and were accepted at the meeting.</p> <p>Dates will be put on Moodle and in the Calendar.</p> <p>International Studytrip will go to Göteborg. Lance Putnam and Palle Dahlstedt are asked to coordinate and arrange. AM will contact both.</p> <p><b>- Theme at 6. semester (EAJ)</b></p> <p>Project building a stage environment at Rendsburggade/Himmerland Boligforening. The 6<sup>th</sup> semester coordinator has to send a proposal for the ArT Study Board, before we decide the Theme for spring 2015.</p>



7.	<p><b>Admission requirements at ArT. (LMBJ/NMKS)</b></p> <p>LMBJ gave a short orientation about the admission requirements. The Faculty was asked whether it is possible to change the admission requirements for ArT – which are the main reason why a large portion of the applicants were rejected this summer. See e-mail from Janus Malthe Skjoldborg of September 15, 2014.</p> <p>It was decided to wait and see what happens with the general decision from AAU.</p>
8.	<p><b>Semester Guides Fall 2014 (SS)</b></p> <p><b>ArT1, ArT3 and ArT5</b></p> <p>All were approved.</p>
9.	<p><b>Privacy rules at AAU</b></p> <p><a href="http://www.informationssikkerhed.aau.dk/regler/studerende/">http://www.informationssikkerhed.aau.dk/regler/studerende/</a></p> <p>Have been discussed at a former meeting. The ArT Study Board follows the overall rules from AAU.</p> <p>SS will send out a message at moodle.</p>
10.	<p><b>Items for next meeting (August 21, 2014)</b></p> <ul style="list-style-type: none"><li>- <b>Semester Themes (How strict and is it absolute or more of a guide line?) (SS)</b> Provided framework to think and act through. SS will work out a guideline.</li> <li>- <b>Academic writing</b> EAJ is asked to finish this item next meeting.</li> <li>- <b>Exam format Module 16 and 18</b> Module 16 Mixed Reality – writing a 10 page assignment and an individual oral exam. The students ask a new exam of 80% attendance.  The teacher is asked to send out a format to show what should be in the assignment. SS will contact the teacher for a meeting.  Module 18 Elective – has been changed to 80% attendance.</li> <li>- <b>Is there a requirement for the number of pages students have to read?</b> The Students are expected to work 28 hours/ECTS. This can also be estimated to equal the reading of 100 pages, but depending practice based work requirement of each module. The censors are expected to read 50 pages/hour.</li> <li>- <b>Modifying the Study Regulation ( we need a working commission)</b> Postponed for next meeting.</li></ul>
11.	<p><b>Any further Business.</b></p> <ul style="list-style-type: none"><li>- Mid Term seminar – Oct. 29 was a good experience. Notice that it is important to keep schedule or put in a buffer of 1 hour. The Pecha Kurcha format was good – more time in the end was necessary.</li></ul>
	<p><b>Semester Coordination Guideline.</b></p> <p>Ask Lance if he still wants to work on that. (SS)</p>